

Bethel-Tulpehocken Public Library  
8601 Lancaster Avenue  
Bethel, PA 19507  
717-933-4060

**Minutes of the Board of Trustees Meeting for September 12th, 2024**

**In Attendance: Mike Najarian, Jennifer Schmehl, Linda Wilcox, Willie Weiler, Kaitlin Lehman, Dominique Proulx.**

The meeting was called to order at 7:08 pm with a quorum represented.

**Secretary's Report:**

Minutes for the August meeting was approved, (Willie/Jennifer) voice vote motion carried.

**Expenditure Report:**

Expenditures to vendors of \$7323.32 and Payroll of \$9761.53 for a total of \$17,084.85 for the month of August. Motion to approve, (Mike/Jennifer) voice vote motion carried.

**Library Director's Report:**

1. The August library programs, listed below, were well attended:
  - a. Preschool Storytime -4 events (140 attendees)
    - 1) taught by Betsy
  - b. Book Club at Juniper/Outreach (15 attendees)
    - 1) Betsy
  - c. Book Club- 1 event (Adults 12 attendees)
    - 1) Nancy
  - d. Best Sellers & Baked Goods -2 events (Adults 30 attendees)
    - 1) Kaitlin @ Baked Sweets
  - e. Pokemon Club -2 events (31 attendees)
    - 1) Abigail Conrad
  - f. Backpacking Club – 1 event (5 attendees)
    - 1) Kellee
  - g. Mahjong – 5 events (58 attendees)
    - 1) Nancy
  - h. Summer Reading Events - 1 event (40 attendees)
    - 1) Betsy
  - i. Movie Night – 1 event (14 attendees)
    - 1) Daphne
  - j. Puzzle Table

### **Library Director's Report cont:**

Grand Total: 18 Events 345 Attendees (Totals YTD 116 events 4047 Attendees)

The library will be hosting a FREE Mobile Immunization Clinic on Friday, October 4th from 3pm-6pm, a team from Giant Pharmacy will be there to give flu shots and other vaccines.

Katie is going to get her notary license. This will be another feature added to offer to the public.

Kaitlin asked if it would be possible to give Katie a raise. She does a wonderful job at the library and having her notary license will add to her responsibilities. A motion was made by Mike/Willie to raise Katie's pay to \$17.00 per hour. Voice vote, motion carried.

### **Old Business:**

#### **President's Report:**

Bethel Township Supervisors meeting: The township board approved the purchase of snowguards for the library.

Jeff Steckbeck will be getting quotes for lights for the parking lot at the front of the library.

A motion was made by Mike/Linda to accept the library's Strategic Plan for the years 2024-2028. Voice vote, motion carried.

Dominique Proulx was nominated by Mike/Linda to be added to the Board of Trustees for the library. Voice vote, motion carried.

#### **New Business:**

Mike and Willie will be looking into the cost of a camera/security system for the library. The thought was to have 2 cameras at the front of the building, and possibly a panic button at the circulation desk.

#### **Fundraising:**

Using the Strategic Plan a funding committee was set up to meet on a regular basis to develop a range of sources to help fund the library's mission to serve the community. The committee will have its first meeting on Monday, September 16<sup>th</sup> at 5:00 p.m.

Mike, Linda, and Dominique are the board members that will be part of this committee.

The meeting was adjourned at 8:45 (Mike/Willie) voice vote motion carried.

Next regularly scheduled meeting: Thursday, October 10th, 2024, starting at 7:00 pm.

Bethel Board of Supervisors meeting: Thursday, October 10th, 2024, starting at 6:00 pm.

Respectfully Submitted: Linda Wilcox