

Spring Township Library Association

September 12, 2024

Meeting Minutes

Members Present – John Emerick, Jen Yetter, Lisa Hoopes, and Sherry Auman.
Others Present – Matthew Cammarano and Barb Kline

Meeting called to order at 7:03 pm.

Motion to approve consent agenda made by Lisa; motion carried.

Director's Report -

PALA Matt is attending one day. Jess is also going. All fees are being paid.

Assistant director's report -

Working on hiring one other person.

Old Business

Audit update - the audit has been submitted.

Strategic Plan - Barb is making minor changes and we will approve next month.

New Business

- Jen is waiting to hear back from Supervisors on a meeting date.
- Motion made by John to approve the municipal budget request; motion carried.
- The letter was sent requesting the additional funding.
- A motion was made by Lisa that the Executive Committee and the Audit Committee be the same; motion carried.
- A motion was made by John to approve the Internet & Computer Use Policy with changes; motion carried.
- The Whistleblower Policy was reviewed and approved. A motion was made by Sherry; motion carried.
- Credit card update - Barb and Lisa will be getting the credit card at Riverfront Federal Credit Union. A motion was made by Lisa to allow the Spring Township Director, Assistant Director, Children's Librarian, and Board President to have the authority to use the credit card for regular library business purchases.

Volunteer Appreciation Recognition - Barb will purchase chocolate from the Spring Township Friends.

Around the Table -

Lisa - she and Barb are working on a point of sale system for any reason money is collected. Also looking to have an online donation feature.

John - November 13th Bus trip to New York cost is \$75.00

Lisa made a motion to adjourn at 7: 50 pm; motion carried.

Respectively,

Sherry R Auman
Secretary