

Womelsdorf Community Library Board of Trustees- May, 8th, 2001.

Present- Kathy Polcrack (President)
Suzanne Seyler
Louise Miller
LaRue Hartman
Dian Beamesderfer
Rozanne Meredith
Harriet Grimes
Alan Schaetzle – Borough Liaison
Carol Hugar – Librarian

Minutes- Accepted as written.

Treasurer's Report – Accepted subject to audit.

Librarian's Report

Circulation for April 2001 – 1,694
April 2000 – 1,362

Matt Novak has agreed to do the Summer Reading Program on Aug. 2nd, 2001, at the cost of \$400.00. He needs a microphone. Suzanne motioned that we hire Matt Novak for \$400.00, seconded by Louise and passed.

Robesonia Library wants to hire Kit's Kaboogle and would like to make it a joint program with Womelsdorf and Wernersville. They have reserved the High School for Oct. 10th, at 7:30pm; the program will be "Sleepy Hollow". LaRue motioned that we participate in Kit's Kaboogle at the cost of approx. \$150.00, seconded by Louise and passed.

The board agreed to move the pictures on the back wall in order to decorate the children's section of the library.

We will send flyers to schools advertising the Summer Reading Program.

LaRue motioned to purchase shelving for reference books, seconded by Dian, passed.

The Summer Reading Program will be held from June 11th to Aug. 25th. The first program will be June 21st.

Bonnie's last Sunday will be June 17th, for this season, due to summer hours.

Suzanne motioned that summer hour changes be as follows effective June 18th. Sundays, we will be closed until Sept. 2nd, seconded by Dian and passed.
The library will be open every Friday effective June 22nd from 9 to 12. This is a permanent change.

Report from Friends

There will be a Book Sale Saturday, June 2nd at 8am. The Girl Scouts and Boy Scouts will help. Paul Sell# will take the leftover books to Book Bonanza.

A plaque is being made, in recognition of the donation of the bench, by the Women's Club.

The Women's Club will also be making a donation of a book to the library

Dian would like to establish a Baker Day with the support of the Library Board. LaRue motioned to support Baker Day, Harriet seconded, passed.

The date for Housekeeping is Friday, June 15th, at 9:00am.

Report from System

The criteria for Envisioning Excellence have changed. The Board must attend at least six System Meetings. P.R. for the library must include all the various kinds of publicity, newspapers, talks to local organizations, bookmarks, flyers, brochures, annual reports etc.

Harriet motioned that the library have bookmarks printed with the Summer Hours and the Reading Program on it, seconded by Kathy and passed.

Filtering

The Federal Filtering Law is now in effect, the Children's Internet Protection Law.

This law requires that all computers be filtered unless it is being used for research that requires access to unfiltered data. Because the law leaves the responsibility of who may use the computer unfiltered, to the librarian, there are going to be appeals. The State law is still in progress. The issue will be handled by the System.

Services from the System will begin daily by mid-May.

Report from Borough, by Alan Schaeztle.

The Borough is sending out a Newsletter at the beginning of June, submissions should be in the office soon.

The bench has been vandalized. The rubber coating is scratched.

Mr. Schaeztle has been having trouble reaching Lengle about the air conditioning. We still do not have the contract.. We should find out whether the system is up. ~~Seconded~~

Harriet made a motion to adjourn, seconded by Louise, passed.

Respectfully submitted,



Secretary.

FINANCIAL REPORT 2001
Operating Expenditures

	BUDGETED	MONTHLY	YR. TO DATE	REMAINING
MAY				
SALARIES/WAGES				
Library Personnel	<u>\$23,088</u>	<u>1754.</u>		
BENEFITS				
Social Security Tax (FICA/MED)	<u>1,766</u>	<u>108.74</u>		
A. Total				
Transfer from Collection	<u>3,236</u>	3,236		
	<u>\$28,090</u>			
COLLECTION EXPENDITURES				
Books	<u>\$ 7,650</u>	<u>33</u>	<u>187</u>	<u>7,463</u>
Periodicals	<u>400</u>	<u>45</u>	<u>358</u>	<u>42</u>
Aud/Video Materials	<u>1,780</u>	<u>131</u>	<u>319</u>	<u>1,461</u>
Computer App. Software	<u>150</u>		<u>--</u>	<u>150</u>
Elec. Info. Services	<u>2,000</u>			<u>2,000</u>
Library Supplies & Collection		<u>18</u>	<u>18</u>	<u>932</u>
Maintenance	<u>950</u>			
B. Total	<u>\$12,930</u>	<u>227</u>	<u>882</u>	<u>12,048</u>
Moved to Salary	<u>- 3,236</u>			
Balance	<u>\$ 9,694</u>			
OTHER OPERATING EXPENSES				
Furniture & Equipment	<u>\$ 2,000</u>		<u>424</u>	<u>1,576</u>
Office Supplies	<u>1,100</u>	<u>199</u>	<u>394</u>	<u>706</u>
Computer Equipment & Supplies	<u>2,000</u>			<u>2,000</u>
Maintenance on Equipment	<u>1,000</u>			<u>1,000</u>
Insurance	<u>1,600</u>		<u>100</u>	<u>1,500</u>
Maintenance of Bldg. & Grounds	<u>2,000</u>			<u>2,000</u>
Postage (Freight)	<u>100</u>			<u>100</u>
Telephone, etc.	<u>1,800</u>	<u>80</u>	<u>509</u>	<u>1,291</u>
Public Relations & Programs	<u>776</u>	<u>97</u>	<u>112</u>	<u>664</u>
Training: Travel & Conf.	<u>750</u>		<u>72</u>	<u>678</u>
Audit or Review	<u>850</u>			<u>850</u>
Miscellaneous	<u>1,640</u>		<u>397</u>	<u>1,243</u>
C. Total	<u>\$15,616</u>	<u>376</u>	<u>2,008</u>	<u>13,608</u>
TOTAL OPERATING EXPENSES				
Total of Lines A, B, C	<u>\$53,400</u>			
<u>INCOME</u>				
STATE & COUNTY AID				
State	<u>\$19,500</u>			
County	<u>21,375</u>		<u>7,806</u>	<u>13,569</u>
State Access Card	<u>841</u>			
A. Total	<u>\$41,716</u>			
LOCAL CONTRIBUTIONS				
Borough of Womelsdorf	<u>\$ 7,500</u>		<u>7,000</u>	<u>0</u>
FICA & Medicare	<u>524</u>			
Dividends & Interest	<u>180</u>	<u>24</u>	<u>103</u>	<u>77</u>
Fund Drive	<u>400</u>			<u>400</u>
Gifts & Donations	<u>1,600</u>	<u>(115)</u>	<u>22</u>	<u>955</u>
Fines	<u>650</u>	<u>107</u>	<u>557</u>	<u>93</u>
Lost Book Charges	<u>300</u>	<u>6</u>	<u>19</u>	<u>281</u>
Library Charges/Rentals	<u>340</u>	<u>37</u>	<u>255</u>	<u>85</u>
Miscellaneous	<u>140</u>	<u>7</u>	<u>30</u>	<u>110</u>
B. Total	<u>\$11,604</u>	<u>318</u>	<u>8,919</u>	<u>1,691</u>
TOTAL AVAILABLE INCOME				
Total of Lines A & B	<u>\$53,400</u>			
Balance from Previous Year	<u>21,500</u>			
Grand Total	<u>\$74,900</u>			