

WOMELSDORF COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING –SEPT. 11,2001

Present: Kathy Polcrack, Pres., Dian Beamesderfer, LaRue Hartman, Rozanne Meredith, Louise Miller, Suzanne Seyler , Alan Schaetzle, Borough Liaison

The minutes of August 14, 2001 were accepted after the following corrections were made:

- Louise Miller, not LaRue Hartman, reported on the July 18<sup>th</sup> system meeting
- On 2<sup>nd</sup> page, re volunteer appreciation event, change LaLue to LaRue
- and in same section change Sunday to "Sundaes in the Park"
- On the last page, the amount that must be spent this year is \$22,494 plus \$3,356 (\$25,850), rather than \$45,378

Carol Hugar submitted a detailed report of collection expenditures to correct the figures on the financial report. Total spent thus far in all categories is \$5,499.60 with \$4194.34 left to spend before the end of the year. At least \$1,000 of that is already encumbered. The financial report was then accepted subject to audit.

Dian Beamesderfer reported having sent 25 thank you notes thus far for \$985 received by the library in memory of Rebecca Rohrbach.

Carol Hugar's written report included:

- Estimate and plans for additional new shelving from Storage Tek to replace the shelving where videos & audio books are kept. Dian's motion to purchase the shelving was approved unanimously. A. Schaetzle offered borough assistance to pick up the old shelving.
- Use of new copier by the police department was approved.
- The library signs next to computers will be changed to indicate that children under ten yrs. must be accompanied by an adult to use the internet, rather than the computer. Policies are correct and do not need to be changed.
- Circulation figures: 2,140 for Aug 2001; 1836 for Aug. 2000.

L. Hartman gave the Friends' report from the mtg. today, and reviewed upcoming programs. The book discussion group will reconvene Oct. 16<sup>th</sup>. There will be a fall book sale on Oct. 20<sup>th</sup> from 9 to 1 in the library. Alan gave the okay to store book sale books in borough vault until further notice. Book marks that include library hours as well as a Friends' membership application will be taped into the next Borough newsletter.

L. Miller reported that 147 children participated in the summer reading program and read 8,230 books. The # of books read was a significant increase over last year.

A. Schaetzle announced the borough is in the process of changing auditors. He reported that the Borough gave our Board permission to pursue ideas for decorating the outside of the library building. The Borough will act on any proposals forthcoming. We need to be cognizant of copyright laws. Alan is investigating updating electrical service to the library. Fuses continue to blow in the Board Room. Also S. Seyler reflected on the need for a new air conditioning unit for this room.

Notes from H. Grimes indicate that her "baby project" is ready to start. Her letter will be included in CWEA info. to be sent out 9/15/01. Parents of new babies will be invited to come to one of the three libraries to obtain a library card and a free book for the new baby. Brown Signs was contacted re a new sign board for the front railing. Apparently it cannot be covered; however, additional info. is being faxed to us.

K. Polcrack reported on several items:

- Additional info. needed to complete our financial review was faxed to Sandy Nunemacher today and she reiterated that the review will be finished in time to meet our Oct. 1<sup>st</sup> deadline
- Gerry Reed has been approached by Robesonia library to keep their financial books as she does here. They have offered to buy her a laptop computer, along with the Quicken program. HACC is offering a training program on Quicken for \$145 and Gerry is interested in attending. L. Hartman's motion to send Gerry to HACC and to purchase a Quicken program for our computer passed unanimously.
- In addition, G. Reed requested that the ten hour "cap" on her hours be removed. A motion by L. Hartman to that effect passed.
- A request was received from Robert Longley, a Utica insurance agent, to visit us re our insurance coverage. The Board rejected this request.