

Womelsdorf Community Library Board Minutes
March 25th, 2003

Present:

V. Balistreri
D. Beamesderfer
T. Bradburn
N. Chamberlain
V. Cook
C. Edwards
H. Grimes
K. Matthew
C. Moore
J. Motley
G. Reed

President Grimes called the meeting to order at 7p.m. and welcomed Library Consultant, Curtis Moore, and the Borough Engineer, Jamie Motley. Both gentlemen discussed the preliminary plans for the second story edition and library remodeling. Curtis Moore's needs assessment for the Womelsdorf Community Library was reviewed, and changes were discussed. Some tentative changes in our current library structure are as follows:

- current floor space is about 2000 sq. ft. -- we will add about 1280 sq. ft. plus about 600 square feet in the basement for storage, making a total of about 4320 sq. ft.
- some space may be added out the back for future development
- J. Motley assured that our expansion would be structurally feasible
- move vestibule area out onto front library stoop, and open up current vestibule space into the library's main space
- install a handicapped accessible entrance with an activated door
- add an elevator, which will access the new second floor, the first floor, and, perhaps, the basement level
- add stairs to the 2nd floor edition
- the library will have to be closed for a few days in order for the flooring and beams to be secured by builders. Dangerous otherwise.
- there are some concerns about finishing the basement for storage. The space will be examined and discussed at a later time.

The minutes from the February meeting were amended as follows: The March treasurer's report was accepted subject to audit. The March budget was passed by motion. N. Chamberlain so moved to pass the Budget, seconded by D. Beamesderfer. Motion carried. Also, G. Reed will contact the library's former auditor about servicing the library this year. The minutes were accepted as amended.

Treasurer's Report:

The Budget was amended as follows: \$5, 184.00 as indicated as a subtotal on the bottom of page one was corrected to read as \$ 3, 884.00.

The treasurer's report was accepted subject to audit.

Correspondence:

K. Polcrack sent a card, thanking the Board for her parting gift-clock.

Friends Report:

An Evening with Emily Dickinson will be held on April 8th at 7p.m. in the Womelsdorf Library. The Friends had a nice bus trip to the Philadelphia Flower Show recently.

Systems Report:

J. Rhinehart requested that librarians, trustees and patrons contact their representatives to voice complaints about the proposed 50% library funds reduction in the State Budget for fiscal year 2004. The cut in funds will affect our local libraries, reducing the Womelsdorf revenue by about 22%. Also, books about conducting library performance evaluations and community sampling were recommended.

Librarian's Report:

Circulation for February 2002 was 1711 as compared to 2551 for February 2003. WOW! The total collection expenditure for Feb. 2003 was \$1,319.90

Borough Report:

The Spring Newsletter should be out by late April, early May. V. Balistreri suggested that Womelsdorf Board representatives formally approach Marion Township during the Capital Funds Campaign.

Old Business:

D. Beamesderfer and H. Grimes will attend the Systems conference on April 4th.

The library street signs have been ordered, but not yet delivered

Trashcans are being ordered

The new carpeting for the conference room will be installed on Friday, April 4th.

A letter requesting stories to be compiled in a Womelsdorf History book is being developed for distribution.

About 5-7 people have volunteered to be part of the Capital Funds Campaign Committee. However, the Committee decided at its first meeting that about 20 members total would be needed. H. Grimes requested that Board members try to find 2 volunteers each in time for the Campaign's Kick-off on April 28th at 7p.m. in the Womelsdorf Library.

New Business:

Spring hanging planters will be purchased for the 20 regular library volunteers as part of Volunteer Appreciation. A motion was made to approve \$200 for the purchases. D.

Beamesderfer made the motion, seconded by T. Bradburn. Motion carried. T. Bradburn volunteered to handle the purchases. Deliveries will be made to the library.

The Board agreed to offer library space for a meet-and-greet event with local Council and School Board candidates.

V. Cook made the motion to adjourn at 9:35, seconded by K. Matthew. Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'V. Cook', with a long horizontal flourish extending to the right.

V. Cook
Recording Secretary