

Womelsdorf Library Board Minutes
July 29th 2003

Present: D. Beamesderfer
M. Beamesdefer
N. Chamberlain
V. Cook
C. Edwards
B. Hedbavny
H. Grimes
K. Matthews
G. Reed

The July 29th, 2003 Library Board Meeting was called to order at 7:35 p.m. by Pres. Grimes. The June Minutes were accepted as written. Motion to accept the Minutes was made by D. Beamesderfer, 2nd by N. Chamberlain.

Treasurer's Report: The audit has been completed and everything is fine. Treasurer's Report was approved subject to audit.

Capital Funds Campaign Report: M. Beamesderfer and B. Hedbavny updated the Board on the progress of the Fund Raising Committee. They have decided not to join the Chamber of Commerce and will receive mailing labels from an alternate source. They expressed a concern that they may need financial support from the Board for additional mailing. The Committee is planning some Fund Raising events for the upcoming year. Some ideas include a wine and cheese party to be held in the fall, as well as an Art Auction in the spring. All events and dates are tentative. Committee members visited 31 local businesses asking for support, yielding \$100. To date, total funds collected amounts to \$5755.

Librarian's Report: The June 2003 circulation was 3060, as compared to 2816 in June 2002. Total Expenditures for June 2003 amounted to \$652.99, while Total Expenditures to date are \$5379.90.

Correspondence: We will send a Get Well Card to Gretchen of the Capital Funds Campaign.

Old Business: Engineer Motley inspected the Johnson house, which was being considered for purchase in lieu of the 2nd floor addition. He suggested against purchase because of repairs needed and limited space potential. Therefore, the Board has decided against pursuing the purchase of the house. We will proceed with the original 2nd story plans.

Also, there is no need to conduct an income survey for the CBDG. Our service area, including Mill Creek Township, Marion Township, and Womelsdorf Borough, qualifies as a low to moderate income area, and will be eligible for the grant money.

The Board will print more copies of the "Whimsical Writings of Womelsdorf" tri-fold for distribution.

New Business:

Summer Committees' Reports:

Grant Committee: Need to glean information about library history, as well as statistics about our expanding service area, our past circulation, our current space and planned additional space as well as function. The Committee will work on writing a 2-3 page Keystone Grant Request over the next few months.

Budget Committee: Has arranged budget with a worse case scenario cut in funds (50%), considering the precarious situation with state funding to libraries in the upcoming fiscal year. Line items which were subject to cuts were Collection, Hours, Programs, and Salaries.

Policy Review Committee: reviewed the policy, including the Reference, Collection, Internet, Services, Employees, Mission Statement, and 5 Year Plan/Goals sections.

The Library Board adjourned at 9:35p.m. Motion to adjourn was made by K. Matthews, 2nd by C. Edwards.

Sincerely,



V. Cook

Recording Secretary