

Womelsdorf Library Board Minutes
November 25, 2003

Present: D. Beamesderfer
M.A. Beamesderfer
T. Bradburn
V. Cook
N.Chamberlain
C. Edwards
H. Grimes
G. Reed

President Grimes called the meeting to order at 7p.m. The October Meeting minutes were read and accepted as written by N. Chamberlain, 2nd by T. Bradburn.

Treasurer's Report: approved subject to audit

Capital Funds Campaign Report: The art auction was a great success, providing the Capital Funds Campaign with over \$9,500 towards our expansion project. Total sales at the auction amounted to about \$15,000. Also, the Board received a reply from a Keystone Grant expert. She confirmed that funds from the library's budget used to pay architect and engineer fees may be counted as matching funds. However, Capital Funds Campaign donations, used to support mailings asking for additional donations etc., will not count as matching funds. It is money no longer available for the expansion project.

Friends Report: The annual Christmas Tea will be held December 7 from 2-4p.m.

Librarian's Report: Circulation for Oct 2003 amounted to 2760 items compared to 2186 in Oct. of 2002. Total Oct. Collection Expenditures was \$1,829.41. Collection expenditures to date total \$10,066.24. The "Haunted Library" program went well with over 300 trick-or-treaters attending during the night. The 2004 Systems Library Marketing Calendar was received. Libraries are required to develop a program or display relevant for each month's theme.

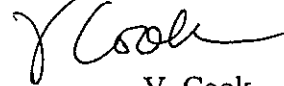
Systems Report: No word on state budget; Friends of Sinking Spring donate \$20,000; internet filtering was discussed – libraries will have be able to be specific about what is not allowed on individual computers. The filtering system will be in place by July 2004.

Grant-writing Committee Report: The Keystone Grant-writing Committee met this month to delegate different assignments for completion. The Borough Hall was given a list of attachment information that the library will need to include in the Grant application. Also, we are asking for many different letters of support from community leaders and library users to include in the application.

Old Business: Tree planting, discussed in last month's minutes, is postponed. Also, the library bi-laws have been reviewed and accepted. A motion to accept the bi-laws was made by T. Bradburn, 2nd by D. Beamesderfer. A Trustees workshop was held. It focused on raising money for smaller libraries through advertising and getting the community involved.

New Business: D. Beamesderfer suggested that the Library assemble a Building Committee, which would meet with architects and engineers to review library expansion floor plans etc. A motion was made to submit the Motley engineering floor-plans to architects Olson and DeTurk for review. The Board is unhappy with Motley's service, and is considering hiring Olson and DeTurk instead. The motion was made by N. Chamberlain, 2nd by C. Edwards. Amen! The Budget Committee will meet to review and revise our budget. Finally, the Womelsdorf Library Board's December Meeting will be held Thursday, Dec. 11th at 7p.m. in the Library Conference Room.

Respectfully Submitted,



V. Cook
Recording Secretary