

Womelsdorf Library Board Minutes
August 24th, 2004

Present: D. Beamesderfer, M.A. Beamesderfer, V Cook, C. Edwards, N, Chamberlain,
G. Reed, M. Motchenberger

Vice President D. Beamesderfer called the meeting to order at 7:15 p.m. The minutes from the June Meeting were accepted as read.

Treasurer's Report: approved subject to audit. There is a 21% increase in the budget for 2005. The Womelsdorf trustees will try to put more money into salaries and, possibly, towards increasing library hours. C. Edwards made the motion to accept the budget for 2005, seconded by D. Beamesderfer.

Correspondence: We sent thank you notes to the Reading/W. Reading/Wyomissing Rotary as well as a patron for recent donations. A thank you card was received from a "Friends of the Library" member for the Sympathy card sent to her.

Capital Funds Campaign Report: the stock transfer donation has been transferred and sold at around \$5000.

Architect Update: There is a small piece of land behind the library not under deed to the Borough – we will need to research to find a document on it. Olsen and deTurk requested that the library approve plans to go ahead with the documentation phase of the building project to be ready for bidding when the Keystone Grant is available. V. Cook made the motion to move ahead with the documentation phase, paying the architects with Capital Funds Campaign money. This motion was seconded by C. Edwards.

Librarian's Report: Summer Reading Program 2004 is complete. The circulation for June 2004 was 3,044, as compared to 2, 321 in June 2003. The June Collection Expenditures totaled \$746.21. There was a 34% increase in July's circulation. Also a library newsletter is being developed.

New Business: Melanie Motchenberger passed her 3 month review as acting library director and is now officially recognized as our permanent library director. We are brainstorming for the library's 25th anniversary in March 2005. Some activities/events we could hold include a photo contest, a birthday card for school kids to sign, a formal reception etc. Also, M. Motchenberger proposed we add about 11 extra hours to the library schedule. This would also require increasing library staffing hours and thus salaries. V. Cook made the motion to accept an increase in hours and salaries to be effective January 2005. This motion was seconded by N. Chamberlain.

Committees Report: The library's current policies were reviewed. The trustees and the

library director agreed that the dress code for staff should be enforced. Also, we should keep an eye on children behind the counter etc. Perhaps a "No Food or Drink" sign should be posted more prominently. A clause about the new IPrism feature will be added to the current internet policy. And, a new five year plan will be developed by a small committee of library trustees.

Adjournment: N. Chamberlain made the motion to adjourn the meeting at 8:45 p.m. The motion to adjourn was seconded by D. Beamesderfer.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "V. Cook". The signature is written in a cursive style with a large, looped initial "V".

V. Cook
Recording Secretary