

## Womelsdorf Library Board Minutes ~ August 26, 2008

**Present:** C. Edwards; S. Feick; H. Grimes; B. Hedbavny; N. Hoekstra; L. Lewis; M. Motchenbacher; M. St. John; V. Balisterieri.

H. Grimes called the meeting to order at 7 p.m. The Minutes from the July Board Meeting were read and approved with a motion from C. Edwards and seconded by B. Hedbavny.

### **Treasurer's Report:**

- The Treasurer's Report was approved subject to audit.
- A motion was made by C. Edwards to transfer \$23,000 from the Melissa Edwards Fund to our invest savings account. B. Hedbavny seconded the motion.
- N. Hoekstra compiled data for heating & electric bills and found a discrepancy in the August 2007 electric bill. He will follow up with PP&L.

### **Correspondence:**

- Thank you notes were sent to those that helped with Catch the Reading Bug Program, and Bugs in the Park Program.

### **Borough:**

- V. Balisterieri will check on the Borough's insurance for groups such as the Girl Scouts holding their meetings at the library.

### **Systems Report:**

- B. Hedbavny reported that a Letter of Intent for the Keystone Grant is due by January 30, 2009.
- H. Grimes and M. St. John will attend the Keystone meeting on October 8, 2008 in Valley Forge.
- C. Edwards and L. Lewis will attend the September Systems Meeting.

### **Librarian's Report:**

- Circulation for July 2008 totaled 7,549 compared to 6,676 in July 2007.
- Total Collection Expenditures to date: \$1,257.60.
- Next year's summer reading program is the Arts.
- September 6<sup>th</sup> is Berks County Family Expo at Conrad Weiser M.S. to get the word out about the library and its programs.  
M. St. John made a motion for M. Motchenbacher to apply for the "We The People Bookshelf" grant and the "Picturing America" grant; N. Hoekstra seconded the motion. Through these grants the library will receive books and laminated reproductions of well known American Art.

### **Old Business:**

- L. Lewis, N. Hoekstra and M. Motchenbacher met and reviewed Policies (Service; Personnel; Collection Development; Reference & Internet; Mission Statement; Goals ((5 year plan, 2009-2013)); Measurable Objectives; Progress towards Objectives; and Bylaws). The few revisions will be made with a motion by B. Hedbavny and seconded by L. Lewis.
- The Directors' evaluation was completed by B. Hedbavny and S. Feick. They will meet with Melanie to review the evaluation.

### **New Business:**

- M. St. John will now serve as the liaison for the Friends Group.

The meeting was adjourned at 8:30 p.m. by a motion made by H. Grimes and seconded by B. Hedbavny.

Respectfully Submitted  
L. Lewis, Recording Secretary