

Womelsdorf Library Board Minutes ~ October 28, 2008

Present: C. Edwards; S. Feick; H. Grimes; B. Hedbavny; L. Lewis; M Motchenbacher; M. Namiotka; M. St. John
H. Grimes called the meeting to order at 7 p.m. The Minutes from the September Board Meeting were approved with a motion made by C. Edwards and seconded by B. Hedbavny.

Treasurer's Report:

- o A motion to pass the Treasurer's Report, subject to audit, was made by B. Hedbavny and seconded by S. Feick.

Correspondence:

- o Three thank you notes were sent for donated books.

Borough:

- o The Library, as a whole, received 6% increase from the County
- o Discussion will take place at the November 18 workshop regarding the proposed budget. The Borough will work on maintaining what has been given in the past.
- o Vince recommended Quinten Fultz Remodeling to give a quote for insulating the emergency door. He will leave the information with the Borough.
- o Outside organization programs with 25 people or more must sign paperwork from the Borough for insurance purposes.
- o The Borough has requested copies of the liability insurance policy.

Friends Liaison:

- o A cookbook will be published by early December and will sell for \$12.99.
- o A bake sale will be held at the Library on November 23rd from 2 to 5 pm.

Systems Report:

- o Meetings will be held in various libraries. Sharon and Harriett will attend the November 19th meeting in Muhlenberg.

Capital Campaign:

- o The Library did not receive the County grant. No word has been received from DCED grant.

Librarian's Report:

- o L. Lewis made a motion for ChemDry to clean the carpets. H. Grimes seconded the motion.
- o C. Edwards made a motion for carpets to be purchased for the entry way, with a budget up to \$250. B. Hedbavny seconded the motion.
- o The Library will hold a special program on Katrina Recovery on November 13th.
- o The month of November is 30-Days of Thanks for Libraries Program.
- o Circulation for September 2008 totaled 5,552 compared to 5,162 in September 2007.
- o Collection expenditures for September 2008 totaled \$1,415.04.

Old Business:

- o Director's evaluation completed.

New Business:

- o Keystone meeting – January 30th is deadline for Letter of Intent for grant. Also needed is: 1) Approval from Borough; 2) Proof of seminar attendance; 3) Historical approval; 4) Building consultant; and 5) Systems approval. M. St. John made a motion that we apply for grant; C. Edwards seconded the motion.

The meeting was adjourned at 8:40 p.m.

Respectfully Submitted
L. Lewis, Recording Secretary