

# Womelsdorf Library Board of Trustees

November 15<sup>th</sup> 2011, 7:00pm

Present: Sharon Feick, Stacy Hamilton, Harriet Grimes, (Board Members) Carolyn Edwards, Leonard Friedman, Melanie Motchenbacher (Director)

Meeting was called to order at 7:00pm by Harriet Grimes

Minutes of previous meeting were approved with the addition of the names of the two new employees.

Treasurer's Report was approved subject to audit.

Correspondence- no Report

Friends Report- Successful Book Sale was held on Nov.5<sup>th</sup>

- Bake will be held on Nov. 19<sup>th</sup> - would appreciate donations of baked goods.

System Report- to be held tomorrow, Mary scheduled to go.

- The Dec. Awards meeting will be held on Dec. 21<sup>st</sup> at the Exeter Library.

Capital Campaign / Building Project Report- Balancing Company is scheduled to come. Final bill will not be paid until the report is completed and approved. CCM has until the end of the month.

Librarian's Report- The excellence criteria report by System was not done until this month and some items were changed. This appears to be the result of confusion due to the retirement of the director, Julie Rinehart. Some libraries are having problems with this. There are some required training courses that have not been properly credited to libraries that have sent representatives. The matter will most likely be brought up at the System Trustee Meeting tomorrow as this could affect library funding. Womelsdorf has a few issues mostly related to training that need to be clarified to System.

The following Trainings were attended :

Berks Co. Foundation: Maureen Gorney, Neal Hoekstra and  
Carolyn Edwards

Trustees Training- Sandra Milligan

Human Resources Training- Melanie Motchenbacher

Santa will be at the library Dec. 10<sup>th</sup>

The following were acted on by the Board:

Bylaws were reviewed- no changes

Library hours for 2012 will remain the same as this year.

Progress Report of Goals was accepted.

The days that the Library is closed in 2012 approved.

The dates for Board of Trustee Meetings for 2012 approved.

Annual evaluation of the director will be completed by Sharon Feick and Harriet Grimes by next Board meeting.

250<sup>th</sup> Programs- Harriet has met with the Cadette Girl Scout Troop who will be helping with the programs. Things are going well. We are still looking for volunteers of various cultural backgrounds to help present their heritage to the public in Feb.