

Womelsdorf Community Library Board of Trustees Meeting
January 24, 2017

Attendance

Trustees: Nancy Carrington, Danell Schoemaker, Diane Schwab-Sullivan, Irene Sileski
Guests: Nina Meister, Library Director, Carolyn Edwards, Harriet Grimes
Absent: Tim Kreider, Paula Swanson

- I. In Tim Kreider's absence, Nancy Carrington called the meeting to order at 6:40 pm.
- II. Carolyn and Harriet reported on upcoming events
 - The board approved book sale dates of June 3 and September 16. May possibly have another sale at the end of the year which will be decided later.
 - The Melissa Edwards Memorial Run will be held on Saturday, April 22nd. It is always on the 4th Saturday in April which is not necessarily the last Saturday. All information will be out soon.
 - The board approved the requested \$600 fee to Pretzel City plus the additional \$50 for Pretzel City sending notifications to everyone in their data base.
 - T shirt sponsors are being solicited. The cost to sponsor is \$100 for the business being on the back of the shirt or \$1000 to be on the front.
 - The Friends of the Library will be asking for volunteers to help with the run. Needed will be food such as soup and desserts and also helpers for the day of the race.
 - Newmanstown Ambulance can't be there this year. According to the insurer, health care providers are not required but Irene said she would check with her company and see if they might sponsor providers during the race.
- III. The November Board minutes were approved as distributed.
- IV. Review of the financials was deferred until next month. Tim sent out the financials ahead of the meeting.
- V. Letter from the Richland Library Board to our board was reviewed. They expressed displeasure because citizens of Richland were included in our fundraising mailer. Board members agreed with them that we should only solicit financial support from those citizens of Richland that are users of our library. We ask that as president, Tim, send a letter to their board about this.
- VI. BCPL Updates
 - The questionnaire by the finance committee of BCPL was discussed and board members and the director were asked to complete the questionnaire.
 - There is an Advocacy Meeting on April 22 at 10 am till about noon. That is the day of our Memorial Run so we will not attend.
 - A new trustee orientation will be held February 18, 9:00 am till noon. Diane will attend.
 - We reviewed our circulation numbers as compared to other libraries and discussed that information.
- VII. Nancy's term on the board has ended and she agreed to a second term of three years. Even though she has not been on the board for three years she filled a vacant position and that term is the one that expired. She pointed out that she will be away for a few months each year but the other members asked that she remain on the board.

Womelsdorf Community Library Board of Trustees Meeting
January 24, 2017

VIII. Opening for another trustee

There is still an opening for another trustee and the office of treasurer is still open. Leigh Beamesderfer expressed interest but is unable to attend on Tuesday evenings. The board members were discussed changing the day of the board meeting and found they were unable to accommodate changing the night of the board meeting. Diane shared that Jim Gibson is seriously considering a position on the board. She will get back in touch with him. The suggestion was made that students at Penn State Berks and Kutztown over the age of 18 that are either in the library program or interested in the experience of being a board member be contacted. Nina will make those contacts with the two schools.

IX. Director's Report

- Nina shared the statistics for 2016 compared with 2015. There was:
 - a 5% increase in circulation,
 - a 43% increase in Children's Programs,
 - a 57% increase in Children's Program attendance,
 - a 7% increase in Young Adult programs with
 - a 34% decrease in attendance
 - There was a 21% increase in Adult Programs with
 - a 35% increase in attendance.
- There are several upcoming events at the library which sound very exciting and fun for all. They include Recipe Club (February), AAA Senior Driver Training (February and March), MiniGolf Weekend (March/April), Melissa Edwards Memorial Run (April), and presentation by Charlie Adams (May).
- There is no replacement yet for the open position for the Children's Program Coordinator. The position is posted in various places and we hope to get qualified candidates soon.
- There is work being done at BCPL on a new formula for reimbursement. Meanwhile, the formula is frozen until 2018 at the current level of funding.

The meeting was adjourned at 8:00 pm.

Respectfully submitted,

Nancy Carrington
Secretary