

Womelsdorf Library Board of Trustees Meeting  
April 26, 2017

Trustees present: Nancy Carrington, Secretary; Paula Swanson,  
Corresponding Secretary; Irene Sileski, Treasurer;  
Diane Schwab-Sullivan, Danell Schoemaker

Guests: Nina Meister, Library director; Bruce Edwards, Carolyn Edwards,  
Connie Keller, Womelsdorf Boro; Harriet Grimes, Jim Gibson

- I. Call to order by Paula Swanson, Corresponding Secretary, at 6:35 pm..
- II. Welcome to guests and Friends
- III. Good news / brag moments
  - Per Nina Minigolf went really well. Had 55 attendees over the two days. Requests from attendees to hold it again.
  - In early March there was a situation at the library when a Meals on Wheels volunteer came in to the library and said one of the recipients was on the floor of their residence. Library staff called 911 and the individual was cared for appropriately. Thanks to Kay.
- IV. Approval of March minutes moved by Paula and seconded by Danell.  
Approved as distributed.
- V. Correspondence
  - Sent note to the person who repaired the DVD drawers. He is the person who originally made the drawers. Mr. Rissmiller wants to help and will make additional drawers. He did all this at no charge.
- VI. Open forum for guests and Friends
  - Despite the weather the run went well with 165 participants. Raised \$12,450. Bill for tee shirts for \$812 went to Nina. County paid Pretzel City so we have no outstanding bills for the run.
  - Harriet said that it was stressful not knowing how many volunteers would be there to help her but in the end it all turned out well.
  - Friends have authorized funds for an additional 10'x20' tent to use for book sale and the run.
  - Paula moved and Diane seconded that we donate \$200 to the Womelsdorf Volunteer Fire Company for their assistance during the run. Approved by board.
  - Next year is the 10 year anniversary for the Melissa Edwards Run and Harriet suggested we develop a theme to build around for the run and make it very special. Also to recognize long term sponsors.
  - Danell wants to be more involved in the work for the run next year.
  - Book sale will be June 24th instead of in conjunction with strawberry festival this year.
- VII. Review Financials for February and March - Irene Sileski

- February numbers look a little odd because we had large deposits because of the weather.
- Nothing looks out of place compared to previous months.
- Irene will review the overall budget with Tim
- The following people are authorized to sign checks on the Fulton account: Tim Kreider, Irene Sileski, Nancy Carrington, Paula Swanson, Diane Schwab-Sullivan, Danell Schoemaker. Irene will give the paperwork to Ruth Strunk at Fulton Bank.
- Diane moved and Danell seconded that the financial report be accepted. Approved by trustees.

#### VIII. Director's Report - Nina Meister

- Carolyn suggested that the participants in the run be included in the statistics in library programs. Approved.
- All statistics up for this month
- Charlie Adams will speak on May 6th at 12:13 pm for our next event. His fee is \$100. It is advertised in The Merchandiser, the Reading Eagle, fliers at LJ's and at Stonecroft. \$200 budgeted for refreshments and any other things for the event. Trustees will bring food to the event as well. Food to be delivered to Nina on Friday afternoon.
- Jen and Nina are going to do a "stuffy sleepover". Kids will spend the night and do lots of fun activities. It will be the night of June 16-June 17 a.m.
- Library Bazaar will be June 24, 10 am - 3 pm. New banner contributed by Carolyn and Larry and will be reimbursed by the Friends. Need volunteers to set up and take down.
- Window Screens: The Friends approved purchase of window decals that would provide glare protection for computer use.
- Nina has asked Cardmember services to increase our credit limit to \$2000 from the current \$1000.
- Nina has not ordered the Square system yet for accepting credit cards from patrons. Will do that next month.
- Jennifer has taken over the Game Night and it should begin over the summer
- Nina has reached out to Michelle Cooper who heads the Community Service section at CW to reinstate Tech Tuesdays. Nina hopes to hear from her within a week.
- Nina requests glare protection be applied to windows above computers. They were purchased by the Friends. The board approved.
- Nina is planning to make some purchases in the next month or so of non fiction DVDs. Also some juvenile titles to increase our collection. She will make purchases from the PBS website to support them.
- Katelyn is leaving in May and we need to decide what to do about the vacancy. The posting will be left up on the PHEAA website but Nina

would like us to consider making this a permanent part time position in the future. Jen can't work on Saturdays and we don't have anyone who knows STEM. Nina said she can do Lego Club and Craft Club in the short term. We should think about this before the next board meeting. Paula emphasized that we may have to put aside the STEM program until we have someone to lead it so that we don't do it well. It can be brought up for discussion and decision at the meeting next month. Harriet volunteered to assist with the STEM program.

- Crochet Club is in flux right now and the person who leads it has multiple personal problems that prevent her from leading the program. The program won't be held at this time.
- IX. Review items from BCPL Meeting - Nina
- PA Forward Star Library Program is a progressive award program for libraries. We will be participating. It signifies quality libraries.
  - Tim is absent so other items could not be discussed.
- X. Memorial Bench - Danell Schoemaker
- Danell will send out information about the bench to all board members for approval with goal of having bench before May 30th.
- XI. Open Forum / Other items
- Family Fun Night at CW West at 5 pm - 6:30 pm on May 30th. Nina or Jen will attend to represent library.
  - Jim Gibson wants to be a board member. Danell moved and Diane seconded that we ask Jim to be a board member. All members approved. Diane will talk to Tim tomorrow about sending letter to Womelsdorf Boro Council for approval.
- XII. Meeting adjourned at 7:55 pm.

Respectfully submitted,

Nancy Carrington  
Secretary