

Womelsdorf Community Library Board of Trustees
Meeting Minutes
October 24th, 2017

Present

Nina Meister (Library Director), Tim Kreider (Board President), Paula Swanson (Corresponding Secretary), James Gibson (Trustee), Diane Schwab-Sullivan (Trustee), Danell Schoemaker (Trustee), Connie Keller (Borough Liason).

Meeting called to Order by President Tim Kreider at 6:35 PM.

- No Guests or Friends Present
- Good News/Brag Moments
 - Kevin and Cindy Snyder donated pumpkins for decorating contest- very generous!
 - Mary Meister donated new furniture for seating in the front of the library. Again, very generous!
- Correspondence
 - Thank-Yous were sent to the above donors.
- Review of Financials Feb=>Sept.
 - Irene not present. Tim stated year-to-date financials appear to be in balance. Payroll expenses appear higher due to expansion of library hours and earlier pay raises.
 - Nina reported that some funds for Summer Reading will be reimbursed through County Coordination Aid.
 - Tim observed that library budget is on pace to meet last year.
- Director's Report
 - Decline in circulation due to lack of library use by a family of regular patrons who have currently accrued a fine of over \$260.00. Discussion of management of particular situation ensued. Nina will make a decision re: library privileges.
 - Teen Attendance at library bazaar raised participation, but circulation is down.
 - Upcoming events were discussed, as well as the need for volunteers, and the special need for baked goods and donations for the bazaar:
 - Library Bazaar: Dec. 2nd, 10AM-3PM
 - Holiday Decorating Event: Dec. 2nd, 4PM
 - Wreath Decorating Contest/Auction: Ongoing Until Dec. 8th
 - Winter Wonderland: Dec. 8th, 4-8PM
 - Light Our Library: Dec. 31st, 5PM
 - Carolyn's Cookies will be available at this event.

- Cleaning Day for staff to address straightening and clean out of the board room has been scheduled for November 10th, 9:30AM-4PM. Help needed!
- Discussion of staff security and proposed measures took place after short presentation on the incident that occurred October 5th. Tim will look into these measures.
- Television purchase info was presented by Connie. Budget of \$850 was approved by board in Sept., and should cover the cost of 55-inch television and sturdy wall mount. Nina wants to see if current sound system will work with new TV. Jason willing to install TV in board room. Purchase will occur around Black Friday time frame.
- Fall Fundraiser
 - Mailer was approved by board, mailing date will be 11/27 to the Womelsdorf zipcode, 19567. Nina will give Tim a count of all active donors from other zipcodes.
- Pay Raise Discussion
 - After consideration, the board approved the following raises (Danell first motion, Paula seconded):
 - Kay: \$0.30 per hour
 - Luona: \$0.35 per hour
 - Helena: \$0.35 per hour
- Danell reminded the board of Literacy Night, at Conrad Weiser West Elementary November 1st, 5:30-7PM
- Connie and Danell will pursue further info on Bench project
- Paula noted that the Business Sponsor Program has an opening for June 2018.
- Board determined that Nancy Carrington remains a valuable contributor and should retain board position. Paula will take meeting minutes.

Meeting adjourned at 8:05PM.