

## Board of Trustees Meeting Minutes

May 22, 2018

In Attendance: Tim Kreiser (President), Trista Oxenreider (Board Member), Sarah Sechrist (Board Member), Danell Schoemaker (Board Member) Connie Keller (Board Member), James Gibson (Board Member),

Guests: Nina Meister (Director) Gracie Bateman (Library Employee) Bruce Edwards (Womelsdorf Borough Chairman) Carolyn (Memorial Run Coordinator)

- I. Call to order by Tim Kreiser at 6:30pm
- II. Welcome to guest and friends
  - a. Nina Meister introduced the new Children's Program employee Gracie Bateman. Gracie provided the board members with a brief description of her experience and current education. Gracie will begin training at the end of May.
  - b. Board members were introduced to Gracie
- III. Correspondance
  - a. Letter from Bill Close to express his appreciation of being recognized and receiving a plaque and photos for his donation to the Memorial Run.
- IV. Melissa Edwards Memorial 5K
  - a. Total amount Raised - \$19,075 (including a \$5,000 donation from Bill Close)
  - b. \$700 spent on T-Shirts
  - c. Net Profit of \$18,367 total
  - d. Approximately 100 runners including almost 60 walk-ins
  - e. Carolyn sent out thank you notes to businesses and donors and also provided certificates to \$1000 donors and 10 year donors
  - f. Board to approve check for fire company
  - g. Greatest number of sponsors in history of the run, great expansion within community
  - h. Carolyn and Nina are communicating with Robesonia Library Board about possible collaboration on future 5K runs in the community
- V. Good News/Brag Moments
  - a. \$500 Alumni Association Donation was received
- VI. April Minutes Approved
  - a. Danell motioned seconded by James
- VII. Director's Report
  - a. Despite fewer events, attendance has increased! Great enthusiasm has helped programming
  - b. Fees & Fines discussion is occurring amongst other libraries. Nina present information regarding removing or adjusting how fees and fines are issued. The data surrounding this is somewhat new and experimental. Summaries of reports will be looked at by Nina to share with the board for further discussion. Board members can also review the TED Talk emailed by Nina.
  - c. AARP Program has provided the library with an employee (Deborah Mateo). She will be paid by AARP but will work at the library
  - d. Funding Formula – no approval from Board of Berks yet

- e. AED – several other libraries have reported to have one. Nina will check with staff about becoming CPR/AED certified and report back to board.
- f. COCA Meeting – scheduled for next Tuesday (5/29). Final approval needed from board for staff to train in using Naloxone.
- g. Acting Executive of Friends has scheduled a Garden Tour in community on August 4<sup>th</sup> (rain date August 5<sup>th</sup>). Tickets will be for sale for \$10 each to benefit the library. They have also discussed doing Bingo in the fall.
- h.

VIII. Special Projects Discussion

- a. Several ideas were discussed in regards to the \$5,000 donation and where to use it.
- b. Nina mentioned that the Keystone Grant would double this amount to \$10,000
- c. Overall interior building updates including the circulation desk and carpet were thought of to be the most important
- d. Tim will talk with employees at JDM to see what these renovations could look like
- e. \$500 issued to Carolyn for gardening and landscaping
  - i. Danell motioned to move, Trista seconded
- f. \$200 to Fire Company for their help with the run
  - i. Sarah motioned to move, James seconded
  - ii. Nina will take care of this correspondence

IX. Future of Memorial Run

- a. Carolyn and Bruce will operate the run next year, but have asked to discontinue to name of Melissa Edwards Memorial in 2020.
- b. Ideas were discussed as to how to move forward with a run (B.E. Run to honor those two families)

X. Future Ideas for Fundraising

- a. Fire and Ice Festival
  - i. Summer and Winter Festivals that would offer tastings of items such as ice cream, water ice, chili, etc. This could attract several vendors and have the potential to grow in the community. Ideas about where to hold the event included the side street next to the library or the Womelsdorf Park. Any date for this should not coincide with large events in the area. The goal is to have our first Festival Summer 2019.
  - ii. Fire and Ice Festival Committee – Lynn Kreider, Nina Meister, Trista Oxenreider, Sarah Sechrist, Danell Schoemaker

XI. Nina will confirm if the Book Bazaar is taking place this weekend rain or shine due to weather forecast.

XII. Meeting adjourned at 7:35pm