

Womelsdorf Community Library  
Board of Trustees  
June 26<sup>th</sup>, 2018  
Meeting Minutes

Present: Tim Kreider (President), Irene Sileski (Treasurer), Diane Schwab-Sullivan (Corresponding Secretary), Sarah Sechrist (Trustee), Danell Schoemaker (Trustee), Trista Oxenreider (Trustee) Jim Gibson (Trustee), Nina Meister (Library Director)

No Guests or Friends present at this meeting.

Call to Order at 6:41 PM.

- Good News/Brag Moments: Director Meister noted that the Summer Reading Program is going well. The program is giving out the best prizes yet this year, and this is attracting a lot of attention. Funding for these prizes came from funds left over from last year's budget, as well as aid from the Friends of Berks County Public Libraries.
- May's meeting minutes were approved.
- Correspondence: We received a donation of \$500.00 from the Womelsdorf Alumni Association.
- The Library's 2017-2018 fund drive went very well this year, with donations amounting to \$18,875. We are currently under budget for expenses in most areas, but over budget in equipment as some equipment needed repair. Budget approved.
- Director's Report
  - The issue of fine-free libraries caused a heated discussion at the latest Berks County Library Director's Forum, and discussion of going fine-free is tabled for now.
  - May circulation increased 4.9% over last year, and attendance at children's programs increased by 18%. Adult program attendance also increased by 8%.
  - COCA training is scheduled for July 20<sup>th</sup>.
  - The upcoming book sale on July 14<sup>th</sup> will be the same prices as previous sales. Perhaps money will be used to help with renovations.
- No board meeting will take place in July or August. Meetings will resume September 25<sup>th</sup>, 6:30 PM. However, look for emails from Tim or Nina regarding urgent matters.
- The Friends of the Womelsdorf Library will be hosting a Garden Tour on August 4<sup>th</sup>, 10AM-2PM. Tickets are \$10 and will be sold at the Library, LJ's Fitness, Ryeland Gardens and DarrylZ's. This is a self-guided drive-up tour.
- The Fire & Ice Festival Committee will be meeting at the library on July 10<sup>th</sup> at 5PM.
- Proposal and estimated cost of renovation to circulation desk and DVD storage area was presented. Due to cost being over budget of \$5,000, we will need to think of ways to fund additional money. Ideas were discussed, and Board Member Jim Gibson suggested more specific dimensions be provided by JDM. The question was raised as to whether more floor space would be taken up at the desk area. Incidentally, Nina mentioned that if we apply for a Keystone Grant, the process could take over a year.
- An incident involving a short altercation between two patrons was discussed. As one of these patrons has a history of issues with Berks County Public Library System libraries, it

was decided that we should issue a written warning letter to this patron to correct their behavior. If behavior continues, the next step will be to ban this patron entirely. Director Meister will issue the letter, with police present.

- Carpet replacement is being looked into.
- A schedule for annual review of bylaws, policies, and procedures needs to be set.
- A reminder to use our Amazon Smile account for purchases, as using it benefits the library.

Meeting Adjourned at 7:53 PM.