

Womelsdorf Library Board of Trustees Meeting

Tuesday, January 25th, 2022, 6:30pm-7:30pm

In Attendance: Trista Oxenreider (Board President), Danell Schoemaker, John Fraunfelter, Debbie Worrell, Diane Schwab-Sullivan, Sarah Sechrist (Secretary), Sarah Bair (Library Director)

- I. Call to Order @ 6:31 PM**
- II. Welcome Guests and Friends**
 - a. None present
- III. Approval of November Minutes**
 - a. Deferred to February Meeting
- IV. Good News/Brag Moments**
 - a. New library hours have been received well from staff and community
 - b. Jackie Kennedy collection of books, magazines, and newspapers will be donated
- V. Correspondence**
 - a. 67 Thank You notes were sent for December and January donations
 - b. Banner Program – February, March, and April are secured for donors
- VI. Open Forum for Guests and Friends**
 - a. None Present
- VII. Director's Report**
 - a. YTD numbers for circulation were reviewed
 - b. Sarah reviewed goals of increasing young adult and adult programming
 - c. Upcoming events were reviewed – many appealing to young adult and adult population
 - d. Planned Parenthood providing free workshop on Healthy Relationships on February 16th
 - e. Winter Reading Logs – for both adults and children with prizes (Passive Programming)
 - f. Library Updates – Children's Program Coordinator interviews are in progress
 - g. Weeding book collection and donating used books – coordinating with Carolyn Rice to work through donations for book sale and provide these to other organizations
 - h. 2022 Staff Training – staff requesting technology training
 - i. Several performers have been scheduled for Summer Quest Planning, Kona Ice has also been scheduled for one of the dates
 - j. Meeting Room Policy – this will be reviewed by board and insurance company for approval at next meeting
 - k. Provided summary of Systems Updates from meeting that occurred today
 - i. Inter-library loans are somewhat delayed due to limited available drivers
 - ii. Sensory Story Time Kits and PA One Book Initiative are being provided free of charge from Systems
- VIII. Election of 2022 Officers – Annual Review of Member Terms**
 - a. Will need a 3rd signee for checks (Trista and Diane current)
 - b. Debbie – board member agreement and conflict of interest
 - c. Reviewed Member Terms
 - d. President position – Sarah Sechrist nominated – Trista 1st, Danell 2nd – Approved
 - i. Term to January 1, 2024
 - e. Treasurer position – Trista Oxenreider nominated – Sarah 1st, John 2nd – Approved
 - i. Term to January 1, 2023
 - f. Secretary position – Danell Schoemaker nominated – Sarah 1st, Trista 2nd – Approved
 - i. Term to January 1, 2023

- IX. Review and Approval of Financials for December/Year End Financials**
 - a. Income Actual was higher than budgeted
 - b. Expense Actual was higher than budgeted (Audit had impact on Accounting Fee)
 - c. Motion to Approve – Danell 1st, John 2nd – Approved
- X. American Rescue Plan Funding**
 - i. Borough has received quote request for purchase of new computers
 - ii. Borough has received quote for new book drop and cart
- XI. Fall Mailer Update**
 - a. 101 donors so far with a substantial amount raised
 - b. Harriet Grimes provided generous donation
 - c. Pastor Leslie provided generous donation
- XII. 2022 Fire and Ice Update**
 - a. Committee will meet prior to February’s board meeting at 6pm on February 22nd at Library
- XIII. Future Fundraisers**
 - a. Holiday Raffle Update – received well by community and will repeat
 - b. Mother’s Day Tea – event being discussed
 - c. Spring Basket Raffles
 - i. In need of actual baskets for items
 - d. Moe’s Fundraiser in March/April
 - e. Boyer’s Fundraiser options
- XIV. New Items/Future Agenda Items**
 - a. Annual Policy Review due in February
- XV. Meeting Adjourned @ 7:47 PM (Danell 1st, Diane 2nd)**