

## **Board of Trustees Meeting**

### **Meeting Agenda – Tuesday, December 26th, 2023**

*In Attendance: Sarah Sechrist (Board President) Aislinn Staaby (Board Treasurer), Debbie Worrell (Trustee), Bonnie Papparella (Trustee), Kelly Swanger (Guest), Karen Applegate (Library Staff), DeAnn Carroll (Guest), Bruce Edwards (Borough Council President)*

#### **I. Call to Order @ 6:35pm**

#### **II. Check-In and Welcome to Guests and Friends**

- a. Welcome to DeAnn Carroll, who has expressed interest in Library service as a volunteer and/or board trustee
- b. Welcome to Bruce Edwards, present to discuss potential opportunities for the Borough to support the Library Director position.

#### **III. Review and Approval of November 2023 Meeting Minutes**

- a. Meeting Minutes to be sent to Board for Approval

#### **IV. Good News/Brag Moments**

- a. Christmas Corner Fundraiser was a great success!

#### **V. Correspondence**

- a. 53 Donor Thank You Notes have been sent with more coming soon for Fall Mailer

#### **VI. Open Forum for Guests and Friends**

- a. Bruce Edwards provided details regarding ways to work collaboratively as the Library and Borough in supporting the Library Director position, and potentially adapting the position description. Targeted meetings to be held in the New Year to discuss this further and develop a plan for the position moving forward.

#### **VII. Interim Report**

#### **VIII. Review and Election of Board Officers**

- a. Open Officer Positions as of January 1, 2024 – President, Secretary, Vice President
- b. Remove Sarah Sechrist as Board President (term ending) – Aislinn 1<sup>st</sup>, Debbie 2<sup>nd</sup> APPROVED
- c. ADD Aislinn Staaby as Board President – Debbie 1<sup>st</sup>, Sarah 2<sup>nd</sup> – APPROVED
- d. ADD Kelly Swanger as Board Trustee – Bonnie 1<sup>st</sup>, Debbie 2<sup>nd</sup> – APPROVED
- e. Remove John Fraunfelter as Board Trustee (term ending) – Aislinn 1<sup>st</sup>, Bonnie 2<sup>nd</sup> – APPROVED
- f. ADD Bonnie Papparella as Board Secretary – Debbie 1<sup>st</sup>, Aislinn 2<sup>nd</sup> – APPROVED
- g. ADD additional signers for Fulton Bank including Bonnie Papparella and Kelly Swanger – Debbie 1<sup>st</sup>, Aislinn 2<sup>nd</sup> - APPROVED

#### **IX. Review of Current/Year End Financials**

- a. 2024 Budget has been approved and submitted to Systems
- b. Approval of November Financials – Debbie 1<sup>st</sup>, Bonnie 2<sup>nd</sup> – APPROVED

#### **X. Updates from Fall Mailer**

- a. Fall Mailer has been doing extremely well - \$3,710 as of 12/22/2023

**XI. Upcoming Fundraising/Events**

**XII. Adjourn the Meeting @ 7:55pm**

*Next Meeting: Tuesday, January 23rd, 2024*