

SINKING SPRING PUBLIC LIBRARY MINUTES

March 18, 2024

A regularly scheduled meeting of the Board of Trustees of the Sinking Spring Public Library (SSPL) was held on March 18, 2024. Meeting was called to order at 7:01pm.

Board Members Present: Tracy Peterson, Allison Brophy, Ben Robitzer, Jenny Allbee, Lawrence Ross, Lisa Domeshek, Carmella O' Toole
Library Staff Present: Wenonah Riegel, Andrea Haas
Public: None
SSPL Friends: None

FRIENDS OF SSPL REPORT

Book sale will be April 5th and 6th.

Next Friends meeting is in May.

REVIEW OF MINUTES

Motion made by Ms. Domeshek seconded by Ms Allbee to approve the minutes. All voted in approval.

REVIEW OF TREASURERS REPORT

Ms. Domeshek asked about the consulting fee? Ms. Haas said that was for sensory story time.

Ms. Domeshek said to prioritize bringing in money from passports or the library will need to cut spending in other areas. Mrs. Riegel brought up slowing down on collection spending.

PROGRESS AND SERVICE REPORT OF THE DIRECTOR

Library Display

- This month we are featuring craft books for National Craft Month
- Spring background has been added to our lobby "photo booth" and our flex space in the back of the library

Museum Passes

- The library is currently working on obtaining and/or renewing library organizational passes
- We have been asking local business and donors to sponsor a pass.
- Fabric Mart is sponsoring the Hands on House pass (\$175 for 2 passes)
- The Spring Township Lions Club donated \$300 to the library. The money will be used to purchase and additional Elmwood Park Zoo Pass.
- The Women's Club of Spring Township donated \$118 to the library. The money will be used toward renewing our Chanticleer pass (\$120 for renewal)
- The Friends of the Library gave us \$1320 towards purchasing Museum passes

- Crayola has a discounted ticket program. Patrons who visit the library will get a password to use online for the tickets. The discount is 25% off a general admission ticket

Programing

- Programs have been scheduled for the entire year.
- The flexibility exists to add other programs if something interesting arises
- The library started a Gardening Club in March. The first meeting of the Club was well received with over 20 people in attendance. Lidl visited the gardening program and handed out some free items to the attendees.
- The EDI committee will be giving a \$400 reimbursement for programming

Partnerships

- Lidl saw our posts regarding the gardening club on the Sinking Spring Community pages on Facebook. They contacted the library about partnering together on gardening and sustainability. Lidl gave the library birdseed and 2 1/2 cases of Fair Trade chocolate to share

Staff

- Our newest hire, Andrea Christian, will be starting once her clearances have been completed

State

- The annual State Report has been completed for 2024
- The library received its 1st quarter State/County Aid distribution of \$23,586.83

Computer Migration Spark/Evergreen

- The County is still working out some bugs on the new system
- Patrons from outside the County will no longer be able to access Libby.
- Roy Fulkersin is preparing the two new laptops. This will help with workflow at the desk and improve the ease of check out during Summer Reading. The cost of both laptops are a little over \$800 each. We received a Cooperative Purchasing refund in the amount of \$2,705.92 which will cover the costs of the laptops.

Heating/Air Conditioning Units

- A company came out to inspect the units. No additional information is available at the time.

OLD AND UNFINISHED BUSINESS

Easter egg hunt is March 23 at 10am at Fire Company. Rain or shine.

NEW BUSINESS

Ms Peterson asked that trustees please continue to look at the financial statements and see how the library can save money.

LIBRARY SYSTEMS MEETING REPORT

New Deputy Administrator Karin Rezendes hired in November.

Conflict of Interest Policy voted on and approved.

There was an unexpected increase in the 2024 Funding Formula due to increase in state aid.

Meeting adjourned at 7:34pm

NEXT MEETING OF SSPL: April 15, 2024

NEXT SYSTEMS MEETING: May 15, 2024