

Board of Trustees Meeting Agenda

Meeting Date 2024-10-22

Call to order at _____

Trustees in Attendance

Julian Marshall	President	
Amy Garman	Treasurer	
Bonnie Paparella	Secretary	
Diane Schwab-Sullivan	Correspondence Secretary	
Kelly Swanger		
Wendy Marshall		
DeAnn Carroll		
Quorum is 4 members. Number in attendance:		

Check-in and Welcome Guests

1		5	
2		6	
3		7	
4		8	

Review and Approve Prior Meeting Minutes

Motion by _____ Seconded by _____ Pass Fail

Guest Speakers (3 min. per speaker)

Treasurer's Report

- Operation against budget
- Extraordinary expenses / income
- Fulton Bank: Electronic Banking, Electronic Bill Pay, money market account, credit cards
- Approval:

Motion by _____ Seconded by _____ Pass Fail

Director's Report (No Sensitive Personnel Content)

- Report (see attachment)
- Approval:

Motion by _____ Seconded by _____ Pass Fail

Board Activity Reports

- Bonnie Paparella
 - Volunteers Update
- Wendy Marshall
 - Book Acquisitions



- Diane Schwab-Sullivan
 - Banner Program
 - Mailing list for fall mailer
- DeAnn
 - Programs (with Amanda)
- Connie Keller
 - Longwood Gardens Bus Outing
- General
 - Children’s Programs
 - Adult Programs
 - Other Fund-Raising Activities
- Julian Marshall
 - Payroll Analysis
 - Bylaws update – draft will be sent to Borough attorney
 - Fall mailer (Julian)
 - Maintenance – Julian

Wall in children’s library	Due by end of September – EF Painting	Done
Conference Room ceiling	Due in the fall by borough maintenance	Ongoing
Film on front windows	Maintenance is working towards it	Planned
PPL electricity cost	Borough will try and get an answer	Planned
Upgrading lamps	Borough working towards it	Planned
B&W Printer	Move to conference room for renters to use	Done
Network Upgrade	Improve performance in conference room	Done

- Other important things
 - 2023 Financial Audit (Overdue)
 - Annual report (Wendy and Julian)
 - Budget for 2025
 - Joint Library / Rec Board meeting to be held at the library at 7PM on Weds October 23rd, 2024.

Adjourn

Adjourned at _____

