

**Boone Area Library Board of Trustees Meeting
Tuesday May 21, 2024**

Call to Order: The meeting was called to order at 7:02 pm by Chair Chrissy Mittura. Those in attendance were Trustees Chrissy Mittura, Robin Fox, Nicole Sapna, Brooke Halter, Ashley Hoffman and Childrens Coordinator Amber Spade. Bonnie. Kendra Hettel was absent

Minutes: The Minutes of the March 2024 meeting were reviewed. Brooke made a motion to accept and Nicole seconded. Motion passed.

Report of the Director: Presented by Amber and Bonnie. Highlights:

- Book Sale is doing well
- Amber has someone to job shadow
- We will participate in Pages for Pets in June
- There are billboards for Summer Reading Program
- There will be a PaperPie Book Fair for Christmas in Birdsboro

Report of the Treasurer: Presented by Bonnie

A motion was made by Chrissy to approve the March and April Treasurer's Report. The motion was seconded by Brooke. Motion passed.

Report of the Chair and the Trustees

- We will be doing the annual giving letter in house this year
- Systems is drafting a policy for libraries to seek approval for building related items
- We need to send a representative to the next Library Directors meeting
- Becky from Systems payed a visit to talk to the staff and Chrissy
- There is a Webinar on Hosting Adult Workshops on June 12th

Committee Reports

Report of the Grant Committee: Highlights:

None

Fundraising: Presented by Nicole. Highlights:

- Duck Derby preparation is going well. Miss Teen Pennsylvatia will be announcing the winners and there will be a DJ.. We have two bands performing. We will be selling T-Shirts donated by Lucky Squirrel.
- September 14th is St. Mark's Fall Fest. We will sell hot dogs.
- We will be participating In Boscov's Friends Helping Friends on Tuesday October 22, 2024
- Brooke requested drink ideas for the Amity Harvest Fest on October 19th

Report of the Property Committee: Highlights:

- HVAC Leak-Middle Unit AC leak will be fixed on Wednesday May 21st. We will obtain quotes for the replacement of 2 of the units. We will need to investigate grants to help pay for the units and also loans.

Human Resources:

None

Old Business:

- We still need board members from Birdsboro and Union Township
- There will be no reduced summer hours this year

New Business:

None

Adjournment: At 8:35 Brooke made a motion to adjourn the meeting and Chrissy seconded. The motion passed. The next meeting is July 16, 2024 at 7pm.

Respectfully submitted,
Robin Fox, Secretary

An Executive Session was held after the meeting.

APPROVED