

**Boone Area Library Board of Trustees Meeting
Tuesday, March 19, 2024**

Call to Order: The meeting was called to order at 7:05 pm by Chair Chrissy Mittura. Those in attendance were Trustees Chrissy Mittura, Robin Fox, Kendra Hettel, Nicole Sapna, Brooke Halter, Ashley Hoffman and Childrens Coordinator Amber Spade.

Minutes: The Minutes of the January 2024 meeting were reviewed. Chrissy made a motion to approve. Kendra seconded. Motion passed.

Report of the Director: Presented by Amber . Highlights:

- Amber reported that the staff is coping with the personnel changes.
- Amber would like a library fish.
- We have signed up for internships with the High School students. Amber will also participate in the job fair.
- Book Fair-We will investigate having PaperPie Book Fairs.
- Amber would like a kid accessible bulletin board for the library childrens room.
- We will no longer be doing family game night due to poor attendance. Instead we will be holding themed family events monthly.
- Teen Book Club will be brought back later in the year.
- Summer Reading programs have been planned. Amber may need volunteer helpers for some of the programs.
- There will be a Star Wars themed program on May 4th

Report of the Treasurer: Presented by Kendra . Highlights:

- There was discussion on room rental fees
- Checks should remain 6-9 months before being canceled
- We received our first check from Birdsboro for 2024 and our first 2024 funding check from Systems. It has been deposited.
- The bank account signers have been updated with M&T due to personnel changes
- The cost of the annual audit was discussed. New firms will be investigated.

A motion was made by Nicole to approve the January and February Treasurer's Report. The motion was seconded by Brooke. Motion passed.

Report of the Chair and the Trustees

No report

Committee Reports

Report of the Grant Committee: Highlights:

- Amber reported on the grant for decodable books. The deadline to purchase books is June 1st.

Report of the Fundraising Committee Highlights

- The Garden Party is on Saturday.
- The Market will be held on April 20th.
- The Duck Derby will be held on June 8th. We need to secure donations. We will set up ticket sales at Boyers and look into getting a Moonbounce.
- We will have volunteers from M&T to help with the Duck Derby.
- St. Mark's Fall Fest is September 14th.
- August 6th is National Night Out for Birdsboro
- There are revenue sharing volunteer opportunities at Hershey Park
- The Giving Wall is up

Report of the Property Committee: Highlights:

- There was discussion on painting the front door
- The roof has been fixed
- The HVAC quarterly check has been completed. There was discussion on getting quotes on new units.

Human Resources:

- New personnel are being onboarded
- We still need board members from Birdsboro and Union

Old Business:

- None

New Business:

None

Adjournment: At 9:12 Kendra made a motion to adjourn the meeting and Robin seconded. The motion passed. The next meeting is May 21, 2024 at 7pm.

Respectfully submitted,
Robin Fox, Secretary

Approved May 21, 2024