

Board of Directors Meeting Notes

Date	September 11, 2024
Participants	Marissa Loeb, Sharon Wilson, Chris Thomas, Jay Melvin, Dan Gassert, Marianne Potts, Keith Martin (Zoom), Stephanie Jacobs Guest: Lisa
Agenda Items:	Call to order 7:07PM
Opening Motions	Jay motioned to accept minutes from the Aug. 2024 meeting; 2nd by Marianne ; The vote passed unanimously.
Trustee Reports:	<p>Stef - Developers at the Bern Township meeting discussed a possible donation as they are building a warehouse in Bern Township. I'll follow up.</p> <p>Chris - Introduced Lisa as a possible board member; Talked with Eric Moyer from Subaru and he offered a raffle after Perry Township meeting; Melissa Krishock resigned from board. She did review a few policies before she resigned.</p>
Motion to accept Melissa's resignation	Jay motioned to accept Melissa's resignation from the Board of Trustees; 2nd by Stef Jacobs; The vote passed unanimously
Treasurer's Report	<p>Budget Committee- Discussed a few items</p> <ul style="list-style-type: none"> • Bluey costs were covered by the Friends • Target circle check was received • Audit came back good with no issues (per Sharon) • \$1000 Summer check received <p>Budget meetings will take place shortly and a preliminary budget will be presented at the Oct 2024 meeting.</p> <p>Jay motioned to accept the Aug. 2024 Treasurer's report; 2nd by Marianne; The vote passed unanimously.</p>
Director's Report	<ul style="list-style-type: none"> • Marissa requested snack donations • T-shirt sale is still ongoing - \$207.17 made from 39 items • Fundrive is looking to go out in October but it may be delayed • Made \$390 at Community Days through cotton candy and caramel popcorn sales • Budget will be ready for Oct meeting

	<ul style="list-style-type: none"> ● Looking to change the holiday closures 4/18 for 2/17; discussed with staff and they agreed; Jay motioned to make the change - 2nd by Stef - The vote passed unanimously. ● Upcoming events - Bingo, Grinch breakfast, sandwich sale, and book sale ● Circulation up; Hoopla costs increasing ● McKenna Update - took sick days and is looking to go on maternity leave shortly. Marissa will cover the resort of Sept; Guest presenters are lined up for the rest of her leave
Motion	Jay motioned to accept the Director's Report; 2nd by Marianne; The vote passed unanimously.
Friends Report	No recent meetings; looking to coordinate help for the Book Sale
County Library System	Chris attended the meeting; Christy Brown is the new Deputy Administrator; Confusion over the per capita allotment exists. We're trying to determine if it's the average for the townships or per municipality; The new budget plan starts Jan 2027; Change to renovation reports as County is looking for major repairs and to help with grants - doesn't include minor repairs.
Policy Review Committee	<p>Melissa reviewed before she resigned; suggested minor changes; suggested to vote for policies as a block</p> <ul style="list-style-type: none"> ● Borrowing Policy - see notes (Stef made a motion to accept; 2nd by Jay; The vote passed unanimously) ● Sexual Harassment Policy - Dan clarified that Melissa removed a comment; Jay made a motion to accept the policy with the change; 2nd by Stef; The vote passed unanimously ● Reporting of Abuse - Melissa wanted to clarification on a few items; bring changes to Oct meeting; Keith offered to help ● Mission Statement/Vision - no discussion as presented; Dan made a motion to accept the wording; 2nd by Jay; The vote passed unanimously ● Strategic Plan 2024-2027 - Swap mission statement; \$10,000 for board funding upcoming expenses; County advised to update computer tech for 4 computers & a laptop through TechSoup; Jay made a motion to accept the plan; 2nd by Stef; The vote passed unanimously

<p>Development Committee</p>	<p>Discussed categories and Chris will confirm with the DJ DJ cost is \$325 - looking to put \$200 from donation towards the cost Discussed raffles and round prizes Need to advertise on FB and other social media; add posts for prizes; BCIU marketplace; put up flyers at local places; and other FB groups</p> <p>Food - need to contact Berks Packing, Boyer's, and Giant for donations; possible GCs through Sam's</p>
<p>Buildings & Grounds</p>	<p>Chris discussed Troop 154 looking for small projects; for Eagle Scouts looking for larger projects; need to contact Lisa Chillot regarding FFA help</p>
<p>Action Items</p>	<p>Be prepared to attend 2 Zoom meetings before the event; keep seeking donations</p>
<p>End of Meeting</p>	<p>Jay motioned to adjourn meeting, 2nd by Steph J.; motion passed unanimously, adjourned at 9:11 pm.</p>
<p>Next Board Meeting</p>	<p>Next meeting will be on Wednesday, October 9, 2024 at 7:00pm.</p>