



6 Philadelphia Avenue, Shillington, PA 19607 • 610.777.3911
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**Board of Trustees Meeting
June 26, 2024
Meeting Minutes**

Call to Order – 7:06 PM

Voting Trustees present: Alex McCarty, Veronica Martin, Colleen Stamm, Kera Palm, Kristine Bonfitto, Corinne Brumbach

Zoom: Jennie

Staff Present: Natasha Donaldson

Consent Agenda

- Approval of minutes of April 24, 2024 meeting
- MCL Librarian's Report & Statistics
- Friends Report
- BCPL May 15, 2024 meeting minutes

Alex McCarty made a motion to accept the consent agenda. It was seconded by Kristine Bonfitto. The motion carried unanimously.

Treasurer's Report

- Colleen Stamm reported that we're on target for the year despite high maintenance costs.

Board Education

- Veronica sent a Board Assessment and Prospective Board Member Interview Questions to look over.
- You do not have to be a board member to be on committees.

New Business

- Policy Review
 - Conflict of Interest/Nepotism Policy
 - Need to look into having a public comments policy per Natasha
 - Whistleblower Policy
 - Meeting Room Use Policy
 - Rosie wants clarification about what the Governor Mifflin area means



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- Jennie wants clarification on what criteria are used for “for profit” business – this section put on governance to decide

Personnel Policy

- Kristine Bonfitto made a motion to approve the Personnel Policy. It was seconded by Alex McCarty. The motion carried unanimously.

Ongoing Business

- Library Director Job Description
 - Updated to make Natasha an exempt employee, and to note that she works with the board on fundraising.
 - Colleen Stamm made a motion to approve the updates. It was seconded by Corinne Brumbach. The motion carried unanimously.

Committee Updates

- Governance
 - Insurance sent an HR handbooks, Natasha will review
- Development
 - Bingo is next week, still space for more volunteers
 - Bingo will NOT be open on 06/28, will open on 06/29
- Financial
 - Per Colleen, the accountant is still working on the annual audit. The accountant should be able to get it done by the end of August.

Alex McCarty made a motion to adjourn. It was seconded by Kristine Bonfitto. The motion carried unanimously.

Adjourned at 8:04 pm.

Next meeting on Wednesday September 25th, 2024