

Robesonia Community Library Board Minutes 5/13/24

In attendance:

Donald Strippling, Leslie Pirl-Roth, Charles Brown, Carlos Jenkins, David Randler, Madison Riehl

Remote: Cindy Murdough, Ellen Rissinger

Not in attendance:

Bill Kase, Geneva Berger

The meeting was videotaped on Zoom:

<https://cmu.zoom.us/rec/share/NadKzHysBYPveGO3-N02AzBIJbhbcID9j12HbfJvw7BLmjAYInwiCNz4ckUjzVmq.SKYmesLKfPljhY6m>

Passcode: =qys@L5&

Called to order at 18:04

Approval of Minutes

A few adjustments were made to the minutes from 4/8/24.

Motion to Approve: David Randler

Second: Leslie Pirl-Roth

Motion passed unanimously

Librarian's Report

Longwood Gardens trip

Wine Bottle painting for adults was less successful but still attended

Library was on the news—Leah did an interview with a news reporter

Annual Report—due this week

The paperwork was signed with Tompkins Bank.

Would like to buy a laptop for Leah so that she can work in the office and can take it around to her programs. Leslie said this is money that the Friends gave them—the Friends will trust the library to use the money as they need it, so Madison can use this money. IT person will recommend and purchase it, as well as put all the software into it. Approval for computer up to \$500.

Motion: Leslie Pirl-Roth

Second: David Randler

Motion passed unanimously

It was asked how much money Daniel Tucci's estate left to the library. This sum should be in the financial report for May.

Discussion as to the necessity of a credit card so that Madison can make purchases.

Motion to approve librarian report: Leslie Pirl-Roth

Second: David Randler

Motion passed unanimously

Financial Report

Discussion as to whether state aid was given to the library—Berks County distributes the state aid. It is listed as a separate item in 2023 P&L. State aid checks are received quarterly.

Corey Pfeiffer does payroll. Casey keeps the accounting books. The suggestion was made to have Corey Pfeiffer take care of all of the accounting needs. Don will talk with Wendy to ask why the two roles have been separated. Madison will contact Berks County why the state aid is roughly \$15,000 less than last year at this time.

CD—Don tried to look into it, but since his name wasn't on the paperwork, they were unable to discuss it with him. Paperwork was signed today to get him on the account.

The CD renews in Nov-Dec. The recommendation was made to look into the CD starting in September.

David Randler requested to be put on the account as someone the bank can share information with. Traditionally the President, Treasurer, and Bookkeeper have been the only board members on the account; Madison is also on the account as Librarian.

There was a discussion about getting more interest on the money market. Dealing with paperwork getting names onto the bank accounts took a long time, and the papers were just signed today.

Motion to approve financial report: Leslie Pirl-Roth

Second: Carlos Jenkins

Motion passed with one dissent by David Randler

Borough Liaison Report

Corrections:

Leslie did not check the ordinances.

We did not vote to seat the Manager from Jonestown Bank on the board, but she may attend meetings.

Friends Liaison Report

Leslie received a receipt for the botanical sale this weekend, she should have the total information by 5/14/24.

Committee Updates

- a. Finance-Charles Brown, Donald Stripling, Tyler March, Dave Randler
 - Will check with Corey Pfeiffer to see if he will take over bookkeeping in addition to payroll. Don will take paperwork to Tompkins Bank and ask about getting the money market to give us a 4% interest rate.
 - David Randler has asked to be removed from the Finance Committee.
- b. Fundraising-Charles Brown, Tyler March, Leslie Pirl-Roth, Ellen Rissinger, Geneva Berger
 - Had a meeting. Looking into a fundraiser with Yankee Candle. Roby House would be willing to donate a gift card but not their earnings of a night. Ozgood's was also mentioned. Someone looking to join fundraising committee
- c. Personnel- Charles Brown, Leslie Pirl-Roth, Dave Randler
 - No report

New Business

- a. Carolyn Rice would like the Little Library in front of her house moved. Address is unknown.
 - Carlos offered to let them move it in front of his house at 233 W Penn Ave. Will request permission from the Borough. David will ask the Borough Council if this needs to wait until the next Council Meeting or if they can give permission between meetings.

Old Business

- a. Castaneda's Fundraising
 - Charlie contacted James several times but is having difficulty pinning him down.
 - The suggestion was to have someone stop by and try to pick up the check.
- b. Fund Drive
 - Letters are in progress. Will be sent off to the library system to be printed.

Miscellaneous

The question was asked about who writes our insurance. The board met with the insurance company 2 years ago and last year the board tried to find other insurance companies, but very few places insure libraries.

There is usually no board meeting in July, but the board will wait until next month to make a decision as to whether one is needed or not.

June 1 at 10:30am there will be a visiting author event in the Borough Council. Board members are encouraged to attend. Refreshments will be in the library afterward.

David Randler mentioned some rumors that are floating around on social media to dispel them.

The next meeting will be June 10, 2024, at 18:00.

Motion to adjourn: David Randler

Second: Carlos Jenkins

Unanimous acceptance.

Meeting was adjourned at 19:17.