

## **Robeson Community Library Board Minutes 6/11/24**

### **In attendance:**

Leslie Pirl-Roth, Charles Brown, Carlos Jenkins, David Randler, Madison Riehl, Geneva Berger, Ellen Rissinger

Remote: Cindy Murdough

Not in attendance:

Donald Stripling, Bill Kase

The meeting was videotaped on Zoom:

<https://cmu.zoom.us/rec/share/ViWEBCPqtCYXEgimF5UA5i2mFA5FI0Rrujrjz6AazX4ZtHaVV-IXz5KlbpmNWSPNa.AvvsroDSCDjRXEyz>

Passcode: H4#Z9U+3

### **Called to order at 18:00**

### **Approval of Minutes**

Motion: Leslie Pirl-Roth

Second: David Randler

Unanimously Accepted

### **Librarian's Report**

Attended last cohort meeting—connecting different library directors.

Madison and Leah attended bi-monthly meetings

Author visit very successful—did a craft program with kids, sold her own books

Longwood Gardens promotion

990s are usually done during the summer, since it is the slow season for accountants.

Two computer recommendations—\$814 (larger and 16GB storage) or \$890 (smaller with 8GB storage)

Motion: Ellen Rissinger 16in \$814

Second: Leslie Pirl-Roth

Motion passed unanimously

Letter from Mark Spotts regarding social media posts regarding the Borough Council and the Library

Leah's sister would like to join the fundraising committee  
Received mail suggesting that VOICES should be closed-VOICES is support group where they have snacks, make crafts, or play games. According to Cindy, who had spoken with him, he says that this is a distraction. Leah hosts VOICES as a library program; it meets twice a month  
Suggestion: make a social media policy that when there are negative and hateful comments that they can be removed.  
Making appt or meeting with Library Director, requests for documents—please email for an appt, including the information sought, so that there is something to have written documentation  
Summer hours for Saturdays library will be open 10-2 (instead of 9-4) from June 22-August 24  
Motion to approve: Leslie Pirl-Roth  
Second: Geneva Berger  
Motion passed unanimously

### **Financial Report**

Last month's question regarding  
Madison asked about State and County aid—it's better to keep them both under County aid since the check comes together  
We put a certain amount aside from this money to order books and  
Motion to accept: Geneva Berger  
Second: Ellen Rissinger  
Motion passed unanimously

### **Borough Liaison Report**

There was no discussion at the Borough meeting—did not discuss the Little Library. Madison will contact the Borough regarding removing the Little Library

### **Friends Liaison Report**

\$3000 donation from anonymous donor  
The Friends have a healthy bank account now and announced that if Madison and Leah need anything for the summer reading program they should let Leslie know.  
Friends of the Library are a separate entity from the library  
They will also include the library's QR code in their mailings—Madison will check whether donors who use the QR code can make a memo notation to include the Friends

## **Committee Updates**

### **Finance**

Need to approve the transfer of funds to an interest-bearing account:

Transfer everything into high-yield savings account, while maintaining checking account. Stay with Tompkins. Will close the two accounts at JBT and only have accounts with Tompkins. Madison just received a credit card from ELON—ELON cards tend to get rejected. We would like to get a credit card from Tompkins bank only in Madison's name. With approval of the board, Charlie and Don will go to the bank to handle this.

Account at Tompkins has Don, Charlie, Madison, and Kasey  
Account at JBT has Don, Charlie, and Kasey—this account will be closed  
ELON card is under the name of the last director. Madison will look into how to close that card out—perhaps having Kasey close it out. It was suggested to send correspondence on letterhead to the credit card company to cancel the card. Don and Charlie will check into getting a new credit card with only Madison's name on it.

Motion to approve: Leslie Pirl-Roth

Second: David Randler

Passed unanimously

### **Fundraising**

Fund Drive

Would like to have another Christmas-palooza

Robesonia Street Fair (June 21-22)

Donation jar

Shirts for sale

Pond with ducks

Teen book drops

Roasted nuts from Lori's (thank you for the donation!)

Volunteers should be there at 4pm to set up)

Leslie, Geneva, Ellen, Charlie

### **New Business**

#### **Leslie-Transitional extra hours**

Suggestion to expand Madison's hours by 5-7 hours for the next several weeks, so that she can deal with all of the extra work until things with the Borough Council are resolved.

She currently has 25 hours a week at approx \$22. Must work at least 20 hours in the library. Is approved to work a few hours at home if needed.

Motion: Leslie Pirl-Roth  
Second: Carlos Jenkins  
Motion passed unanimously

## **Charlie**

### **Confidentiality for Board Members**

Minutes, Financial Report, and the Director's Report are the only information open to the public

Any other information requested from the Director should not be discussed with non-board members. This information can be seen at the library but not taken out of the library

### **Possible board member reduction**

Not to worry about, but it could happen that the board will reduce. In the meantime, until there is a new policy we can remain with 9 board members

Non-members can still be on committees and can still attend meetings. Simply would not have voting privileges

The question was raised as to whether or not we will go through the same process if the Borough Council only makes a new policy and not an ordinance. Everything done from this point will not conflict with ordinance or the state library code. The request was made to ask what the conflict was between the policy and the ordinance.

David said that it will go back to the ordinance and the lease will cover the building. The lease agreement is what the Borough is looking for. There will be no new policy nor ordinance. There was some discussion.

Ordinance does not stipulate that the Borough Liaison must be a Robesonian resident

## **Madison**

### **Possible Workshop Dates**

Board workshop so that we can meet to go over things and make decisions

## **Old Business**

### **Castañeda's Fundraising**

The owner of Castañeda's does not respond regarding the fundraiser. Lori Brown offered to contact him in this regard

### **Fund Drive Update**

Has been sent to print shop—will be printed and folded. We will have to sticker them. Geneva explained the process of Bulk Mail; Leslie will ask the post office what is needed for Bulk Mail.

### **Lease Agreement**

Madison went over the differences between the original lease and our lawyer's suggested changes. One suggestion was made regarding Section 11 and the thermostat, which will be brought up to the lawyer. David said that the Borough will not sign off on a 5-year lease. Cindy requested that someone look for the original contract for this building, with the understanding that the building was given to both the Borough and the Library for full transparency. Anyone could put in a request for this documentation.

A lease will give the library security, and it is unwise to get into a legal battle with the Borough since they fully fund the library and we are appreciative. The relationship between the Borough and the Library is improving and Mark Spotts wrote a very positive letter regarding the library.

The Borough starts working on their budget in September, with final approval in December. The Borough will have a workshop on June 17. The lawyers suggested sending the red-line copy as well as the clean copy to the Borough.

Motion to approve sending this version of the lease to the Borough with the changes/clarifications discussed: Ellen Rissinger

Second: Leslie Pirl-Roth

Motion passed unanimously

### **Miscellaneous**

There will be a workshop June 24, 2024, at 18:00 to work through the lease. If there are no changes from the Borough, the workshop may be canceled.

The next regular meeting will be July 8, 2024, at 18:00.

Motion to adjourn: Geneva Berger

Second: Carlos Jenkins

Unanimous acceptance.

**Meeting was adjourned at 20:03.**