

## **Robeson Community Library Board Minutes 9/9/24**

### **In attendance:**

Leslie Pirl-Roth, Carlos Jenkins, Madison Riehl, Geneva Berger, Bill Kase, Donald Stripling

Remote: Ellen Rissinger

Not in attendance: Charles Brown

The meeting was taped on Zoom:

[https://temple.zoom.us/rec/share/e7tryyM21ur4z9iJffY4-iyNWQaMpkMhpfHy1r\\_g7nqqj25U3pIMLv5H5Dhe3MUE.Mg-hxJjEDQVj-Jbh](https://temple.zoom.us/rec/share/e7tryyM21ur4z9iJffY4-iyNWQaMpkMhpfHy1r_g7nqqj25U3pIMLv5H5Dhe3MUE.Mg-hxJjEDQVj-Jbh)

### **Called to order at 18:07 by Leslie Pirl-Roth**

#### **Approval of Minutes**

Motion: Don Stripling

Second: Bill Kase

Unanimously Accepted

Charles Brown has officially resigned as President of the Board

Motion to accept: Leslie Pirl-Roth

Second: Don Stripling

Unanimously accepted

President Nominations

Geneva nominated Leslie Pirl-Roth

Second: Don Stripling

Unanimously accepted.

Leslie Pirl-Roth is officially President of the Library Board

Charlie has offered to be the Vice-President—will be added to the next agenda.

#### **Appoint Personnel Committee**

Leslie Pirl-Roth volunteered, Bill Kase volunteered.

It would be possible to have people who are not on the board on the committee—Leslie will reach out to Cindy Murdough and Laura Yazemboski. If there are more people on the committee, there can still be three people to do the interviews.

### **Director's Report**

Madison explained the Passport Challenge

Financial Review and 990 has been completed. They will be filing the paperwork, we have only received the draft, not the final copy. They will mail the final copy. This must be filed by September 15.

Madison is working on having someone simplify the financial statements.

Madison has dealt with the false purchases on the credit card, will be closing the account once the refund has posted. The suggestion was made to put the credit card in Leah's name while searching for a new library director.

Texas Roadhouse has brought in programs for kids, and said they can do fundraising. Madison has reached out to Wyomissing Library to make sure this will not harm their fundraising efforts.

Vaccine clinic on Oct 22, 5:30-7:30pm. This has approval from the Borough to use the common room.

Working on getting Tompkins Bank to give a talk on fraud and scamming in November.

### **Financial Report**

Now that we have a savings account, everything will be shifted into the savings account rather than keeping a significant portion in the checking account, this yields extra interest.

In comparing the budgets from 2023 and 2024, Don thinks that the budget is looking good for this year.

The question was raised whether anyone compares financial statements with the bank statements. Madison said that she has compared them. Don has offered to do this going forward.

Motion to accept: Leslie Pirl-Roth

Second: Geneva Berger

Unanimously accepted

### **Friends Liaison Report**

Donna will speak with the cleaning crew to discuss the issue with the storage closet and Leslie will report back.

There is no Fall fundraiser but will be doing the letter campaign. A QR code was added to the letter and Friends can notate that.

There will be a Friends meeting on October 15 at 7pm. A guest speaker will discuss the Civil War.

### **Committee Updates**

Geneva—Christmas Palooza

She has only found 3 vendors who are interested, there were negative comments about last year.

Harvey had given approval for Castañeda's to have their food truck by the basketball courts. Charlie will reach out to them to see what conditions they would be willing to accept.

Kathy Bashore has crafts that she would be willing to sell with the library merchandise. We will continue to search for more crafters.

Leslie and Madison will start advertising the Palooza.

Ellen will reach out to Pastor Jen regarding using the Social Hall at Trinity Lutheran Church

Laura Y would like to join the fundraising committee.

Ellen left the meeting! Working from the Zoom recording

### **New Business**

Library By-Laws were changed, the updated policy has been sent out. The policies changed were:

Code of Conduct Policy

Motion: Leslie Pirl-Roth

Second: Bill Kase

Unanimously accepted

Collection Development Policy

Motion: Carlos

Second: Geneva

Unanimously accepted

Spending Policy

Motion: Don

Second: Carlos

Unanimously accepted

Volunteer Policy

Motion: Leslie

Second: Bill

Unanimously accepted

Long Range Plan

Motion: Leslie

Second: Don  
Unanimously accepted

A discussion of who would take over the various programs was held.  
Leslie agreed to take over Learn Libby  
Kathy and Izannah agreed to take over Knit and Crochet  
Madi offered to make a Facebook post looking for someone to take over the Chess program.

There was a discussion of who will take care of which duties until we have a new director.

We have until the end of January to get the budget approved.

Cooperative Purchasing Agreement

There is an Advisory Board Director Youth Service meeting, if a Board Member wants to go, that would work, or Leah might be able to attend.

Now that policies have been changed, we must send them to the state.

### **Financial Assets**

Leslie brought up a concern that Casey may have missed some things in the bookkeeping. She asked for permission to get a quote from Corey Pfeiffer for his services. She will also ask the company that completed the 990 documents for us.

Madi still has 55 hours of vacation time owed to her.

Motion to approve paying Madi for that time: Leslie Pirl-Roth

Second: Bill Kase

Unanimously accepted

The next regular meeting will be **October 14, 2024, at 18:00.**

**Meeting was adjourned at 19:35.**