

Muhlenberg Community Library
Board of Trustees Meeting Minutes
January 20, 2020

Call to Order: President Linda Roebuck called the meeting to order at 5:55 p.m.

Attendance: Linda Roebuck, Diane Benson, Terry Heckman, Judy Schwambach, Kathy Felker, Karen Schreiber, Joan Crater, Cathy Meck, Lori Madara, Joe Yarworth.

Also Present: Melissa Adams, Library Director; Eileen Simms, Assistant Library Director; Stephanie Williams, District Consultant

Consent Agenda: Karen made a motion to approve the Consent Agenda items for December. Diane seconded it. The motion passed unanimously.

Treasurer's Report: Was filed for audit.

Linda is going to explore different banks and credit unions in our area to see if we can get a better interest rate.

Correspondence: Still sending out thank you letters for donations.

Library Director's Report:

The DUNS # error has been completely corrected.

SAH Fire System – the Knox Box has been wired and installed and alarmed. This project is complete.

Election Days – the Library will be open this year. There's a need for Friends/Board volunteers to sell things during this time.

Nellie Walker dates: 3/10; 4/14; 5/12; 7/14; 8/11; 9/15; 10/13 – times will be 6:30 – 8:00 p.m.

Personnel: Amanda Schoop has been hired as a substitute Library Assistant. She began on Monday, January 6, 2020.

System Meeting: There was none this month. Joe needs a replacement for the 5/20 meeting date.

Old Business:

Fundraisers – The Leesport Diner is not available for 2020.

Terry suggested McDonald's as a fundraiser. They will donate 25% of the sales for a certain time period.

Keep selling the Margherita tickets.

New Business:

Jackie Clark reported on the Health Resource Center. Lottie Brewer from Planned Parenthood is the contact for the Center. They have a grant from Access Matters to provide the Health Center in a community area.

Lottie would like to use the Library Community Room to set up appointments to talk with teens about different health issues. She would be at the Library at a consistent date and time to be available for anyone that would like to speak with her. When she didn't have an appointment, she would be with Jackie in the teen room, developing relationships. She will discuss the importance of making healthy choices. She will also encourage the teens to talk with their parents about any issues they may be struggling with.

Lori made a motion to allow the Pop-Up Health Center to be here at our Library. Joe seconded it. The motion passed unanimously.

District Consultant, Stephanie Williams – talked with us about her role at the County Library System and what she can do to help us.

After adjournment Melissa will present the state of our Library to us.

Adjournment: The meeting was adjourned at 6:53 p.m.

DATES TO REMEMBER:

Next meeting

Monday, February 10, 2020 at 6:30 p.m.

