

Boyertown Community Library
Board of Trustees Meeting
May 14, 2024

Meeting was called to order at 7:06 PM. The meeting was held at the Boyertown Community Library.

In attendance: Tina Brown, Kelly Kindig, Rob Kistler, Joanne Heffner, Pat Nunan, Justin Hall (virtual), Sara Bates, Amy Nase, Director Denise Pulgino-Stout

Absent: None

Guests: Sarah Vasquez

1. Call to Order
2. Roll Call
3. Recognition of guests
4. Approval of Minutes of the April Board of Trustees meeting of April 16, 2024.
 - a. Rob distributed the minutes prior to the meeting. There were no questions or comments. Kelly motioned to approve the minutes of the April Board Meeting. Joanne seconded. All in favor. Motion approved.
5. Report of the Director
 - a. Denise distributed her report prior to the meeting. Sara commented that the people count was greatly increased.
 - b. Sarah was asked to temporarily leave the meeting. Denise asked for approval for a credit card and cell phone for Sarah for work use. The board is ok with this. Sarah returned to the meeting.
 - c. Denise asked for approval for \$6,367.00 to purchase a conference table and chairs and \$165.99 for a credenza for the conference room. Pat motioned to approve these purchases. Sara seconded. All in favor. Motion approved.
6. Report of the Treasurer
 - a. The April financial reports were distributed prior to the meeting. Joanne noted that she now has access to the money market account and updated the interest deposits for the last two months. There were no other questions or comments. Pat motioned to approve the April financial reports. Amy seconded. All in favor. Motion approved.
7. Committee Reports
 - a. Executive (Tina)
 - i. No report.
 - b. Facilities (Justin)
 - i. Justin distributed his report prior to the meeting. There were no questions or comments.
 - ii. The concrete step repair will begin June 3rd.
 - iii. Window repair will hopefully begin next week.
 - iv. The committee is trying to find a new company for software support for the HVAC system as Bit Creative has gone out of business.
 - c. Finance (Joanne)
 - i. No report.
 - d. Events (Amy)

- i. The committee has signed up some new volunteers.
 - ii. The Libations in the Library event sold 88 tickets and brought in almost \$4,000.00 in profits.
 - iii. Some baskets have already been donated for the Basket Raffle in October.
 - iv. The next committee meeting is on June 4th.
 - e. Governance (Kelly)
 - i. No report.
 - f. Planning (Sara)
 - i. No report.
- 8. President's Report (Tina)
 - a. Tina discussed the new applicant for Trustee, Sandy Sharma. Her application was distributed prior to the meeting for review. She was interviewed by Tina, Justin and Joanne, and all agreed that she would be an asset to the Board. Her references have been checked. Pat motioned to approve Sandy as a new Trustee. Joanne seconded. All in favor. Motion approved. She will fill Andrea's vacated seat.
- 9. Friends Report (Amanda)
 - a. No report.
- 10. Old Business
 - a. The contract with DAZA Development will be ending soon. There was a discussion about whether to retain them again and in what capacity.
 - b. Denise met with someone from the PaLA and discussed losing support from Washington Township and ways to get it back. She also learned a lot about Maker Space.
- 11. New Business
 - a. Tina will not be here for the next meeting. Kelly will run the meeting.
- 12. Good of the Order
- 13. Pat motioned to adjourn the meeting. Amy seconded. All in favor. Motion approved. Meeting adjourned at 7:42 PM.

The next regular meeting of the Boyertown Community Library Board of Trustees will be held on June 18, 2024, at the Library, commencing at 7:00 PM.

Action Items

None