

**Hamburg Public Library
Board of Trustees Meeting
June 11, 2024**

Mission: The Hamburg Public Library provides services and programs to our community to encourage coming together, forming connections, engaging in lifelong learning, and finding inspiration. We believe in honoring yesterday, embracing today, and inspiring tomorrow.

Board members present: Gloria Hess, Mary Himmelberger, Kathi Shaffer, Sharon Shirk, Debi Wahl

A quorum was present.

Board members absent: Dorothy Brobst, Mark Jensen, Emily Riddle

Also present: Director Chelsea Williams and Mike Adams

Call to Order: Acting President Kathi Shaffer called the meeting to order at 5:59 P.M.

Mission Moment: Chelsea reported on a book that she read called *Palaces for the People* by Eric Klinenberg. The author writes that spaces like a local library become a part of crucial, sometimes life-saving connections for all people and help to bring communities together. Chelsea recommended the book.

Consent Agenda: The Minutes of the May 14, 2024, Board of Trustees Meeting, and The Director's Report were presented. Kathi asked if anyone wanted to remove an item to discuss, question, or register a vote against. There being none, Kathi asked for a motion to approve the May 14, 2024, Board of Trustees Meeting Minutes, and The Director's Report. A motion was made to approve the consent agenda and seconded. The motion passed unanimously.

Treasurer's Report:

Gloria reported that we spent only \$50.15 from the budget.

Respectfully submitted,

Gloria Hess, Treasurer

Director's Report:

Library Updates and Operations

- Submitted requested data clarification for the Annual State Report
 - The updated report has been approved by the Office of Commonwealth Libraries.
- Attended System/Director's Directors Meeting on May 28th.
- B. Hartman attended the System/District Youth Services Meeting on May 28th.
- The Reading District Negotiated Agreement was approved by district directors on May 28th.
- D. Brobst and I attended the BCPL Board Meeting on May 15th.

Goal I: Increase awareness and use of the library and its resources

- A. Brown attended “Marketing Your Collection Services and Programs with Better Book Displays

Goal II: The library will be a comfortable place for the community to come together.

- Obtained 3 quotes for repairing the roof and chimney.
- Ehrlich treated a carpenter ant infestation in the attic turret.

Goal III: The library will foster a love of lifelong learning.

- Adult Programming
 - a. Planned the 2024 Adult Reading Challenge, which encourages patrons to read books from around the world and explore aspects of the library they might not be familiar with.
 - b. The Spice Club featured Furikake in May, including a take-home activity with spice samples, history, recipe cards, and cookbook suggestions.
 - c. The Coffee and Crime book club discussed "Where the Crawdads Sing" by Delia Owen and will meet next on June 24th to discuss “Back to the Garden” by Laurie King.
 - d. Crafter Hour explored tin punching on June 6th, with the next meeting scheduled for August 1st.
 - e. The Sit and Stitch program is currently on pause during the summer and we will be reevaluating the day and time in the fall.
- Youth Services Updates
 - a. Summer Learning Program 2024
 - Our theme this year focuses on exploration and is called “Adventure Begins at Your Library.”
 - The program began Monday, June 3.
 - In-person programming, as well as a variety of grab-and-go options will be offered.
 - This year we are particularly excited to include a variety of activities that represent new partnerships with small businesses in Hamburg. These events will offer participants opportunities for adventure throughout our own community.
 - 242 children signed up during the first week, as of the June 11 board meeting 270 plus children were signed up for the activities.

Goal IV: Ensure long-term sustainability for the library through continued governance and funding development.

- Attended Hamburg Borough Council meeting on May 28th
- Attended “Winning Grants: Strategies for Rural and Small Library Success” webinar.
- Developed and advertised a community survey to solicit feedback for our new strategic plan.

**Respectfully submitted,
Chelsea Williams**

Correspondence: Chelsea received an email from The Office of Commonwealth Libraries that the library’s revised annual state report was accepted.

Old Business:

Strategic Plan: Chelsea reported that she has a new QR code for the strategic plan that makes it very easy for people to comment for the library. The library received 20 responses in one week, all were positive.

Capital Campaign: The members continue to reach out to the local and far reaching businesses and will meet set up another meeting in the near future.

New Business:

Addition Project: A vote by email was taken with every board member responding yes or no to move forward with the bids for the construction process. The board voted unanimously to proceed forward.

Roofing Bids: After discussion by the board, a motion was made to accept a quote from Leelands Slate Roof Repair, 128 W. Broad Street, Reading, PA 19607 to replace 22 missing or broken slates in accordance with National Slate Standards at a price of \$3079. Leelands Slate will also repair and repoint the entire chimney at a price of \$6119. One motion was made for both repairs and costs. Motion was seconded. Motion carried.

In further business, board members were reminded that there is no board meeting in the month of July.

Dates to Remember:

- July 4, Library Closed for Independence Day
- August 13 – 6 PM, Hamburg Public Library Meeting

Adjournment: The motion was made and seconded to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 6:34 p.m.

Respectfully submitted,
Debi Wahl, Recording Secretary