

Boyertown Community Library  
Board of Trustees Meeting  
September 17, 2024

Meeting was called to order at 7:08 PM. The meeting was held at the Boyertown Community Library.

In attendance: Tina Brown, Rob Kistler, Joanne (Dodie) Heffner, Pat Nunan, Justin Hall, Sara Bates, Amy Nase, Director Denise Pulgino-Stout

Absent: Kelly Kindig, Sandy Sharma

Guests: Sarah Vasquez, Sami-Jo Trout

1. Call to Order
2. Roll Call
3. Recognition of guests
4. Approval of Minutes of the August Board of Trustees meeting of August 20, 2024.
  - a. Rob distributed the board meeting minutes prior to the meeting. There were no questions or comments. Dodie motioned to approve the minutes of the August meeting. Justin seconded. All in favor. Motion approved.
5. Report of the Director
  - a. Denise distributed her report prior to the meeting.
  - b. Denise explained her vision for creating a maker space, including the items she would like to purchase, community desire, how it would be offered for use, policies regarding its use and who would be trained to use it. Next year's BCCF grant could cover the cost. This matter will be referred to Strategic Planning Committee to develop.
  - c. There was a discussion about patrons and circulation by municipality.
6. Report of the Treasurer
  - a. The August financial reports were distributed prior to the meeting. Dodie noted the money that has been moved among the accounts and major bills that have been paid. Denise explained why she feels there has been a decline in passport numbers.
  - b. Pat motioned to approve the August financial reports. Justin seconded. All in favor. Motion approved.
7. Committee Reports
  - a. Executive (Tina)
    - i. No report.
  - b. Facilities (Justin)
    - i. Justin distributed his report prior to the meeting. There were no questions or comments about the report.
    - ii. The new security panel will be installed on September 19<sup>th</sup>.
  - c. Finance (Dodie)
    - i. No report.
  - d. Events (Amy)
    - i. The Deal Me In Games event was successful. The library made \$672.
    - ii. The committee continues to work on the basket raffle. Volunteer sign-up forms will be sent out this week. There are already 100 baskets and 9 grand prizes confirmed.

- e. Governance (Kelly)
  - i. No report.
- f. Planning (Sara)
  - i. Sara distributed her report prior to the meeting. Denise gave an update on what DAZA Development has been working on.
- 8. President's Report (Tina)
  - a. No report.
- 9. Friends Report (Amanda)
  - a. No report.
- 10. Old Business
- 11. New Business
  - a. Pat noted that a nominating committee will need to be organized soon.
  - b. Denise noted that the budget process will need to begin in October.
- 12. Good of the Order
- 13. Pat motioned to adjourn the meeting. Sara seconded. All in favor. Motion approved. Meeting adjourned at 7:48 PM.

The next regular meeting of the Boyertown Community Library Board of Trustees will be held on October 15, 2024, at the Library, commencing at 7:00 PM.

Action Items

None